

Attachment: ATTENDANCE SHEET *Please have one person take attendance so pens/devices are not shared.*

Group Name			
Group Leader			
Email		Phone	
Date & Time of Meeting			
Space(s) Used			
<input type="checkbox"/> Food was part of our meeting. / <input type="checkbox"/> Food was NOT part of our meeting.			
Notes for Staff			

	Name (please print)	Email	Phone
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