

## Unitarian Universalist Church of Davis

Board of Trustees Minutes

August 12, 7:00 p.m.

Board and staff Present: Rev. Beth Banks, Rev. Morgan McLean, Barbara Clutter (Chair), Claudia Utts-Smith (Vice Chair), Liz Garman, Tiffany Eschbach,,Ted Swift, Tamara Range  
Others present: Jack Whitsett

Board member absent: Odessa MacLean

### 7:00 Opening Activities

Call to order and welcome Barbara

Lighting of the Chalice Claudia

Check-in All

Reading of the board covenant Tiffany

Time keeper Liz

Agenda was approved

### Visioning Barbara and Beth

Further discussion with clergy about deepening connections which is the board's annual vision of ministry.

- After choosing deepening connections as our vision of ministry, the board reflected about connections that we had witnessed at UUCD, as well as studied material about connections suggested by our ministers and UUA staff.
- Then the board attempted crafting a charge for staff, but realized that it would result in an overwhelming amount of potential work for staff. Beth has been working with Christine Robinson, an experienced coach for policy based governance for senior ministers. Please see Beth's email in dropbox regarding this work. Basically, year one was learning, and now more specifics can be added.
- Now that Morgan has returned, from leave, the board wants to learn about the connections the ministers know. By combining the two sets of observations and ideas, the board and clergy together can figure the next steps toward deepening connections.

### Announcements (reference only)

1. Tuesday, September 24 7:00 - 8:30 Program Council
2. Sunday, October 20 World Café, 1:30-3:30pm, Saturday, November 16, 10am-noon
3. Sunday, November 17 10:45 Senghas Room New Member Ceremony - Membership book signing - Come welcome new members!

**Congregational input:** Jack reported good reviews for Alex Haider-Winnett from people who commented to the AV team after service. And he noticed that there seems to be a lot of new people in the social hall that he doesn't know. Morgan remarked what a lovely problem to have.

**Consent Agenda** was approved (June minutes removed as Barbara felt the board didn't have time to adequately review the June board meeting minutes).

- Acknowledge unanimous online vote to approve Peter Crawford and David Coppock as Operations Co-Chairs
- Approval of Carol Corbett as Board Secretary (thank you)

### Discussion and Action Items

**Subteams: World Cafe question team**

**Tamara, Tiffany, Liz**

The initial world cafe was used to determine the vision of deepening connections. What is our intent now for our second World Cafe? Some of the ideas discussed:

Open question for world cafe?

Reintroduce the idea of deepening connections.

What information do we need to assist the congregation in that connection?

Where have you felt a meaningful connection, when?

Discuss qualities of the connection?

Have a conversation about satisfying connection?

What is your need for deepening connection?

This sub team will try to formulate an interesting/attractive big, open question for our World Cafes to bring to the board in September.

**Subteam, monitoring and evaluation:**

**Claudia, Ted and Claudia will ask Odessa**

The Board has set goals that could be evaluated monthly.

2019-2020 board goals:

1. Increase in congregation participation in World Café events
2. Increase communication with congregation
3. Increased comfort with development of open questions
4. Board members have a sense of accomplishment
5. Board members feel connected to each other

A suggestion is to add to back side of process observation form

Claudia pointed out that Beth’s report is a good example of evaluation.

Morgan says ongoing evaluation is important. The evaluation of the Senior Minister and how the programs are going is the board’s job. Areas of competence would be addressed, eg., worship, leadership, relationships with congregation and staff.

Barbara gave a reminder to refer to Hodgkiss for ideas for evaluation and monitoring ideas. Morgan seem to know a lot about this...

This team will begin crafting a framework for monitoring and evaluation of the board and staff’s work and report back in September.

**Board goals to be kept in mind by all subteams**

**Job jot work to be done before the next meeting and who will do it)**

<i>Action</i>	<i>Item</i>	<i>Person Responsible</i>	<i>Do-by date</i>
Subteams		Claudia, Tamara	Notes / check in available 1 week before
9/2			send to Barbara
Access to dropbox		Barbara	before next meeting
Sign up for security		everyone	asap

**Closing**

Meeting observation given by Tamara using the new checklist from Alex Haider-Winnett

*Please plan to stay for a few minutes to help put the room back in order*

**Next Board meeting: September 9, 2019, 7pm**