

1st Draft
MINUTES (includes Meeting Notes)
UUCD BOARD OF TRUSTEES
December 10, 2018, 7:00 PM, Church Library

Board members present: Walter Fulde (Board Chair), Barbara Clutter (Vice-chair), Liz Garman, Tamara Range, Claudia Utts-Smith, Odessa MacLean, and Karen Klussendorf. **Board members absent:** None.

Others present: Beth Banks (Senior Minister), Morgan McLean (Asst. Minister for Congregational Life), Alex Haider-Winnett (Campus Minister), and Jack Whitsett (Board Secretary).

OPENING ACTIVITIES

- 7:04 PM – Walt Fulde called the meeting to order.
- Liz Garman lit the chalice.
- Board members and others present checked-in.
- Claudia Utts-Smith read the Board covenant.
- Odessa MacLean served as time-keeper and evaluator.
- The agenda for the meeting was approved.

- Congregational input: None.

ANNOUNCEMENTS

- **2nd World Café** – Saturday, December 15th (10:00-12:30)
- **Board Retreat** – Saturday, January 12th (10:00-3:00)
- **Board Training with Kay Crider** – Sun., Jan. 13th, after the second service
- **Leadership Brunch** – Monday, January 21st (11:00-1:00)
- **Program Council** – Tuesday, January 29 (7:00-8:30)
- **All Church Stewardship Event** – February 2nd
- **Sunday Launch** – February 3rd

CONSENT AGENDA

The two items on the Consent Agenda were approved unanimously:

1. Board Minutes for November 12, 2018.
2. Approval of Intern Recommendation.

DISCUSSION AND ACTION ITEMS

1. Finance Committee Report & Funds Request

Karen moved, and Claudia seconded, that the Church use \$20,000 to make an early payment on the Church mortgage, and leave \$16,000 in the new equity fund for a later decision by the board.

2. Board Security

The Board discussed changing the procedures regarding the collection and counting of money in the plate on Sunday. Procedures were clarified, but no changes were made.

3. Project Building Team Update

Claudia did a write-up for the Weekly Bulletin. The write-up was to see if there is interest in the congregation for volunteers. The write up invites folks with expertise related to project prioritizing and planning for facilities improvements to step forward. The write-up also explains the creation of a new “Facilities Special Projects” committee.

4. Auction Results Synopsis

Kate Loggy’s report was gratefully accepted. Tamara moved, and Odessa seconded (and the Board unanimously approved) that \$4800 be taken from the 2017-2018 surplus equity fund to complete the Fund-a-need for

Internet Technology (IT) improvements. Also, the Board approved giving a \$100 gift card to Kate Loggy in gratitude for her wonderful job on the auction.

5. Board Vote on UUA Certification Query

A motion was made by Karen Klussendorf, and seconded by Claudia Utts-Smith, that the Statement of Conscience (SOC) on Democracy Uncorrupted be sent to General Assembly. The motion was approved unanimously.

6. Ministers' Reports.

- The Ministers' reports are included in an attachment.
- Beth led the Board in a generosity exercise which involved discussing Board members earliest memories or messages about money. The Board discussed ways in which we can help our families talk about generosity and how values about money are formed.

7. World Café (Review the Words from the First World Café)

The Board reviewed the words and themes gathered from the World Cafe session. Most involved increasing engagement among members and prospective members and there was also a focus on internal connections.

8. Plan for Retreat and Whether to Skip the January Board Meeting

- The Board discussed planning and tasks for the upcoming Board Retreat. Barbara and Liz will work on analyzing and presenting the World Cafe data.
- The goal of the retreat will be to define a Vision of Ministry and select goals for the staff. The Board plans to do this by identifying the themes that came up from the World Cafe meeting with the congregation. These themes will also inform the Open Questions for the future and allow the Board to see emerging priorities or issues for the future.
- The Board decided to skip the January board meeting due to the number of upcoming commitments and events.

CLOSING ACTIVITIES

- Odessa MacLean gave the meeting evaluation.
- Reflection and Closing: Rev. Banks Beth read from a document related to generosity.

ADJOURNMENT: By Walt Fulde at 8:56 PM.

ATTACHMENTS

1. November Board Meeting Minutes
2. Finance Report
3. Operations Report
4. Staff reports
5. UUA Certification Query
6. Auction Report