

MINUTES
(includes Meeting Notes)
UUCD BOARD OF TRUSTEES
February 11, 2019, 7:00 PM, Church Library

Board members present: Walter Fulde (Board Chair), Barbara Clutter (Vice-chair), Liz Garman, Tamara Range, Claudia Utts-Smith, Odessa MacLean, and Karen Klussendorf.

Board members absent: None.

Others present: Beth Banks (Senior Minister), Morgan McLean (Asst. Minister for Congregational Life), Alex Haider-Winnett (Campus Minister), Marty West (Finance Officer), and Jack Whitsett (Board Secretary).

OPENING ACTIVITIES

- 7:00 PM – Walt Fulde called the meeting to order.
 - Barbara Clutter lit the chalice.
 - Board members and others present checked-in.
 - Barbara Clutter read the Board covenant.
 - Tamara Range served as time-keeper and evaluator.
 - The agenda for the meeting was approved.
- Congregational input: None.

ANNOUNCEMENTS

- **Discussion with Prof. Brad Jones** -- Tuesday, February 12, at 7:00 PM, at UUCD. Topics will be the Immigration Justice Team (IJT) & Scholars Promoting Education, Awareness, and Knowledge (SPEAK).
- **Music Sunday** – Sunday, February 24, at 9:30 & 11:15 AM.
- **Morgan McLean's Baby Shower** – Sunday, February 24th, after the 11:15 service.
- **All-Church Multi-Generational Grounds Day** – Saturday, March 2nd, from 9:00 AM to 2:00 PM.

CONSENT AGENDA

The one item on the Consent Agenda was approved unanimously:

- I. Board Minutes for December 10, 2018 (with two edits).

DISCUSSION AND ACTION ITEMS

I. Building/Project Team Update and Tasks

There are a number of volunteers for the Building/Project Team (Alex Navarro, Walt Swain, Peter Crawford, Tom Jankowski, David Coppick, and Judy Moores). The Board needs to create a Board sub-team to work on the details of how the Building Team will be structured and its charge.

Walt, Beth and Liz will be the sub-team that works on this and will have something to present to the Board, hopefully before the next meeting, as well as a Responsible, Accountable, Consulted, and Informed (RACI) chart for the Building Team. Marty West suggested that the Operations Committee doesn't want to be involved with the work of the Building Team, so that it is a separate entity. There is a potential issue with the current Operations Committee because Karen and Val will both be stepping down in June. Beth, however, suggested that the Building Team should report to Operations Committee. The Nominating Committee might need to be involved in seeking new members for the

Operations Committee. Morgan suggested that the Board revisit the Operations Committee structure at the March Board Meeting. Claudia Utts-Smith will remove the “Brain and Brawn” ad from the weekly bulletin.

2. Post Retreat Discussion

The Board wants to continue the discussion of the theme of Connection among themselves that was started at the Board Retreat. The Board wants to begin doing research on what Connection means and how connections are formed and deepened. Morgan suggested beginning with self-assessment by looking at ourselves and at the Board and our own connections and our expectations. Alex suggested looking at building connections that start and then get deeper to solve problems like a ladder that we can move up and down on, and as a way to incorporate new people into the community.

The Board decided to start with a self-assessment and then move to doing independent research which will be brought back to the Board (Tamara's Suggestion). Tamara suggested we do a Survey Monkey survey to gather input from the group and then bring it back for more discussion in March. Odessa volunteered to do the Survey Monkey, so Board members will send questions and ideas about what we want to know about connectedness and she will then send something out to the Board.

3. Nominating Committee

A Board member needs to volunteer for the Nominating Committee. Claudia Utts-Smith volunteered. The Board then discussed extra responsibilities for the Nominating Committee. Beth suggested that the Board look at how we currently do leadership training. Beth does leadership training now at one-on-one meetings. She feels leaders will step up if they feel supported. We can use the list of potential Board candidates from last year, but ultimately the Board has to feel comfortable with the qualities and expectations of future members.

4. Ministers' Reports.

- The Ministers' reports are included in an attachment.
- There were no questions.

5. Finance Report

Marty West was available to answer questions. No questions were asked.

CLOSING ACTIVITIES

- Tamara Range gave the meeting evaluation.
- Reflection and Closing: Rev. Banks read from a document related to “Trust.”

ADJOURNMENT: By Walt Fulde at 8:48 PM.

ATTACHMENTS

1. December Board Meeting Minutes
2. Finance Report
3. Operations Report
4. Staff reports
5. UUA Annual Program Fund FY 2020 Anticipated Ask