

**Unitarian Universalist Church of Davis**  
**ORDINATION POLICY**

*Adopted by the Board of Trustees on June 10, 2013*

**Purpose**

Individual Unitarian Universalist (UU) congregations are responsible for ordaining candidates for the UU ministry. This policy outlines the process to be followed when a candidate seeks ordination by this Church to the UU ministry.

**Letter of Intent**

About six months before the anticipated ordination date, the candidate shall submit to the Board a letter of intent including the following:

- Statement of wish to be ordained to the UU ministry by this Church.
- Brief summary of academic and practical training.
- Date of certification by the Unitarian Universalist Association Ministerial Fellowship Committee.
- History of relationship with this Church.
- Vision of professional ministry and career direction.

**Membership Meeting**

The Board shall call and conduct a membership meeting in accordance with the Church's Bylaws to discuss and vote upon the candidate's request. In advance of that meeting, Church members shall receive the following information:

- Copy of the candidate's letter of intent.
- Information about the congregation's role in ordaining a candidate to the ministry, including the fact that the candidate shall not be asked to bear any of the ordination costs.

**Ordination Committee**

If the congregation votes to ordain the candidate, the Board shall immediately appoint an Ordination Committee to plan and carry out all aspects of the ordination in consultation with the candidate and the Senior Minister. The Ordination Committee shall raise funds to cover all ordination costs, including ministerial honoraria, travel expenses for special guests, printing and mailing, and reception after the service of ordination.

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