

Unitarian Universalist Church of Davis
LANDSCAPE & GROUNDS COMMITTEE CHARGE

Adopted by the Board of Trustees on March 31, 2013

Purpose

The Landscape & Grounds Committee will develop and maintain the Church landscaping and grounds, ensuring that they are aesthetically designed, well cared for, and safe.

Responsibilities

- Identify and respond to issues of grounds safety, maintenance, and aesthetics.
- Recruit, supervise, and follow up with volunteers working on Church grounds.
- Develop plans and budgets for routine maintenance of Church landscape and grounds.
- Develop a preferred vendors list for routine and emergency maintenance of landscape and grounds equipment and provide this information to the Congregational Administrator.
- Approve purchase orders and reimbursement requests for Landscape & Grounds Committee expenses.
- Prepare a landscape and grounds maintenance schedule for the Church office and provide regular updates.
- Assist the Church staff and Operations Co-Chairs in developing guidelines for use of Church grounds.
- Be mindful of the Church's commitment to care for the Earth in decision-making about Church landscaping and grounds.
- Review and oversee all proposed additions or changes to Church landscaping or grounds to ensure that any additions or changes are in harmony with existing landscape design.

Special Qualities or Skills Needed by Committee Members

- Experience in overseeing or carrying out landscape design and maintenance.
- Strong organizational and communication skills.
- Willingness to work collaboratively with the Buildings Committee and Church staff.

Special Qualities or Skills Needed by Crew Members

- Ability to work as part of a team.
- Willingness to perform or learn pruning, weeding, planting, tree maintenance, debris removal, mulching, sweeping, raking, fertilizing, watering, rock or gravel work, or operation of mowers or other power equipment.

Number of Members Needed

Up to 6, including an ex officio representative of the Green Sanctuary Committee.

Terms of Office

Chair: 3-4 years, preferably with previous experience as a Landscaping & Grounds Committee member or crew member. Members: 3-4 years. Ideally, members should take at least 1 year off after completing a 4-year term.

Membership Selection Process

Members will be recruited by the Committee.