

2nd Draft

MINUTES (includes Meeting Notes) UUCD BOARD OF TRUSTEES May 14, 2018, 7:00 PM, Church Library

Board members present: Walter Fulde (Vice-chair), Odessa MacLean, Matt Seelke; and Liz Garman.

Board members absent: Carol Corbett, Karen Klussendorf, and Barbara Clutter.

Others present: Beth Banks (Senior Minister), Dani Lindstrom (Intern and Campus Minister); Karen Naliboff (Finance Officer), Valerie Olson (Operations Co-chair), Ann Halsted (Policy Consultant), Liz King (Committee on Ministry), and Jack Whitsett (Board Secretary).

OPENING ACTIVITIES

- 7:00 PM – Walt Fulde called the meeting to order.
- Odessa MacLean lit the chalice.
- Board members and others present checked-in.
- Matt Seelke read the Board covenant.
- Liz Garman served as time-keeper and evaluator.
- The agenda for the meeting was approved.

- Congregational input: None.

ANNOUNCEMENTS

Recent Regional Assembly: Several videos are available of events at the regional assembly. The Keynote speaker and Sunday Worship are recommended. Available online at: <https://www.uua.org/pacific-western/regional-assembly> .

Poor People's Campaign: May 14 through June 21.
More info: <https://www.poorpeoplescampaign.org/>

Membership (Congregational) Meeting: June 3 (immediately following the single worship service at 10am). Please plan to attend and help out.

Andrei Baumann Fund-raising Concert: Saturday evening, June 9 at 7:00 PM in the Sanctuary.

Board Installation & Volunteer Recognition: June 10, at the 10:00 AM worship, followed by BBQ/Picnic. We need a subcommittee to plan and execute the Picnic ... in relationship with other committees? Perhaps the Nominating Committee? Need to thank outgoing Committee chairs and board members. (Beth?)

Dani Lindstrom's Final Service & Goodbye Reception: June 17, 10:00 AM.

UU General Assembly: June 20–24 in Kansas City, MO. We could use delegates! Nominating Committee? <https://www.uua.org/ga> .

The Auction: November 3rd. Please start thinking of what you might like to offer as an event or item. Put it on your calendar! Offer to volunteer. Contact Carol or Kate Logvy.

CONSENT AGENDA

The one item on the Consent Agenda was approved unanimously.

- I. Board Minutes for April 9, 2018.

DISCUSSION AND ACTION ITEMS

I. UUCD Membership, Plan by Committee on Ministry (Liz King)

- The Committee on Ministry (COM) has prepared a report regarding its work over the past year on membership. The four page report entitled “Membership at UUCD,” written by Morgan McLean, is an attachment to these minutes.
- Liz King indicated that one of the next most important steps is to form a Membership Committee.

2. Operations, and questions on the Operations Report (Valerie Olson)

- The focus of this discussion was on the Omsoft internet fiber optic network proposal. Details regarding this topic are set forth in the attached Operations Report regarding the “Omsoft Proposal to Provide Fiber Optic Services” prepared by Valerie Olson.
- Valerie advised that it would be wise for the Church to have a technical person advise on the proposal, particularly as regards to speed of the service, location and connection issues, and to discuss the usual practice with utility easements. And, it might also be advisable for a practicing attorney to review the contract, and to advise with respect to any liability issues or loss issues if Omsoft were to go out of business.
- The Board did not take formal action on this topic. But, discussions and investigation regarding the applicable issues will be continued. Further inputs will be provided to the Board.

3. Finance Report Questions (Karen Naliboff)

- The various Finance reports are included as attachments.
- Karen Naliboff opened a discussion of the Assistant Minister’s situation related to health insurance. Details are set forth in the May 2018 Finance Report.
- Following the Board’s discussion of the Assistant Minister’s health insurance situation, a motion was made by Matt Seelke (seconded by Odessa MacLean) that the Board approve an additional \$1000.00 for the Assistant Minister’s professional expenses incurred in the 2017-18 fiscal year. This would not require a contractual change for 2017-18. The motion passed unanimously.

4. Continuing Development of a Revised Board Calendar

(Discussion led by Rev. Beth Banks and Matt Seelke)

- Beth and Matt presented a revision to the proposed Board calendar based on a meeting between Beth, Walt, Matt, Liz, and Barbara (the “smaller team” on Board calendar development).
- The smaller team is proposing that discussions be held with the congregation around “open questions” which will ultimately feed into the staff’s and Board’s vision of ministry and the budget for each year.
- A second Board retreat to is also being proposed as well as plans for monitoring and evaluations for Board, staff, and committees.
- A small team has also been recruited to work on the topics for the August 2018 Board retreat. The team includes Beth, Walt, Odessa, and Barbara. This team is planning to meet on May 28th to continue work on this topic.

5. Ministers’ Reports

- The Ministers’ reports are included in an attachment.
- Beth noted that UUCD is involved in community groups supporting undocumented students, and Dani mentioned that UUCD is now participating in “Interfaith Games.”

6. Senior Minister’s special report on Stewardship

- A brief discussion was held regarding contracts for “Next Step Weekend” and “Stewardship Consulting.”
- The contract with Kay Crider was signed and will be broken up into two engagements: One for consulting work over a weekend (the “Next Step Weekend”) and another for on-going stewardship consulting work. Kay Crider is a stewardship consultant from the organization “Stewardship For Us.” Additional details are available in the Board Minutes for April 9, 2018.

CLOSING ACTIVITIES

7. Liz Garman gave the meeting evaluation.
9. Rev. Beth Banks gave the closing reflection.

Adjournment: By Walt Fulde at 8:48 PM.

Attachments:

- Board Agenda
- Minutes, April 9, 2018, final draft
- Finance Balance Sheet vs. Last Year March 2018
- Finance report May 2018
- Finance...profit and loss vs. budget March 2018
- Finance...profit and loss vs. budget March 2018 for Board
- Staff Report (including Ministers' Reports)
- Operations report regarding recruitment of new Operations Co-chair
- Membership report from Committee on Ministry
- Operations Report regarding Omsoft Fiber Optic Network
- AT&T Centrex contract 2018
- PAPOA Special Meeting Minutes May 2, 2018
- Board Security List 2017-18
- Board Security List 2018-19