

## Final Draft

### MINUTES (includes Meeting Notes) UUCD BOARD OF TRUSTEES February 12, 2018, 7:00 PM, Church Library

**Board members present:** Carol Corbett (Chair); Walter Fulde (Vice-chair), Karen Klussendorf; Odessa MacLean, Liz Garman; and Barbara Clutter.

**Board members absent:** Matt Seelke.

**Others present:** Beth Banks (Senior Minister), Morgan McLean (Asst. Minister for Congregational Life); Dani Lindstrom (Intern and Campus Minister); Karen Naliboff (Finance Officer); Mari Perla (Operations Co-chair), Ann Halsted (Policy Consultant); and Jack Whitsett (Board Secretary).

#### OPENING ACTIVITIES

- 7:01 PM -- Carol Corbett called the meeting to order.
- Dani Lindstrom lit the chalice.
- Board members and others present checked-in.
- Walt Fulde read the Board covenant.
- Karen Klussendorf served as time-keeper and evaluator.
- The agenda for the meeting was approved.
- Congregational input: None.

#### ANNOUNCEMENTS

**Celebrate UUCD, Saturday, February 17:** 1 - 4pm Making It Beautiful Together – Grounds projects for all ages; spiffy-up the ceilings to the floor and everything in-between; cookies, coffee, cocoa. 5 - 8pm Pizza & Pizzazz: Pizza provided; invited to bring a side dish or salad. Followed by a talent show. Join in the fun, no judging, sign up that evening.

**Celebrate UUCD, Sunday, February 18:** Please come to this Worship Service, a celebration of our congregation: including high energy music, singing some of our favorite songs, photos recapping some highlights of the year. The sermon offers a ritual with the message.

**Pacific Western Region (PWR) Assembly:** April 27-29. Lloyd Center DoubleTree, Portland, OR. Stories of Hope, Courage, Resistance, and Resilience. Speakers include Congressperson Pramila Jayapal, Rev. Dr. William Barber. UUA. President Rev. Susan Frederick Gray (keynote, lead worship, special address). UUCD is entitled to six delegates at regional assembly.

**Membership (Congregational) Meeting:** June 3. Please attend.

**Board Sunday Service and Volunteer appreciation:** June 10. Let's plan a picnic!

#### CONSENT AGENDA

Two items on the Consent Agenda were approved unanimously:

1. Board Minutes of January 8, 2018.
2. Approval of Alison Skinner as Music Director and Andrei Baumann as Accompanist.

One item was removed from the consent agenda, for discussion and action:

3. Beth has requested two more special collections at her discretion. Of the 3 allotted, she used 2 for disasters and one for BLUU.

## **DISCUSSION AND ACTION ITEMS**

### Item #3 Moved from the Consent Agenda:

Rev. Beth Banks has requested two more special collections at her discretion. Of the three allotted for the Church year 2017-18, she used two for disasters and one for Black Lives UU (BLUU).

Funds contributed for Special Collections are provided 100% to the item for which the funds were collected.

Following discussion, Barbara Clutter moved that the Board authorize Beth Banks to undertake two additional special collections. The motion passed unanimously.

### I. Operations Report (Mari Perla)

- The Operations Report is an attachment.
- Mari Perla summarized the discussion at a meeting on January 26<sup>th</sup> regarding the need for an additional restroom in (or outside of) the Bridgehouse, and alternatives that would include remodeling of the existing restrooms and improved access to the Cottage (for use of its restrooms). Detail regarding this meeting is included in an attachment entitled: "Meeting to Revisit the Auction 2016 Fund-a-Need Bridgehouse Restroom Addition Project."
- Karen Klussendorf moved that the Board approve the proposed revisions to the Bridgehouse Restroom Addition Project (and other items) as set forth in the attachment referenced in the preceding paragraph. The motion passed unanimously.

### 2. Finance Report/Questions (Karen Naliboff)

- The various Finance reports are included as attachments.
- Karen noted that income and expenses are well within limits, early payments of pledges are more common this year, and that there are no concerns to report.
- Karen also noted that our bookkeeper will be out on maternity leave for August, September and October 2018. We will need to find someone to cover her maternity leave during this period.
- The Coming of Age (COA) program costs at the district level have increased significantly. The Finance Committee supports creating an equity account that would receive any surplus from the Our Whole Lives (OWL) program so that could be used to support training for both programs and cover costs to the Church of the COA program. More detail on this item is set forth in Karen's Finance Report (attached).

### 3. Black Lives UU Service Collection (Karen Naliboff and Carol Corbett)

- The UUA has requested Congregations to fund Black Lives UU (BLUU) commitment at about \$10.00 per member per year. For UUCD, this would be about \$3000.00 annually.

- At the February 4<sup>th</sup> services (and up to the date of the Board meeting), the contribution for BLUU was \$2368.00. Next steps will include further individual collections to reach the full amount of \$3000.00.

## **FOLLOW-UP ON VISION QUESTIONS**

(Discussion led by Rev. Beth Banks, and notes by Barbara Clutter)

Beth briefly reviewed notes that were taken at earlier Board meetings where “Vision Questions” were discussed.

At this meeting, the Board engaged in a discussion of what “Courageous Action for Social Justice” looks and feels like. Below is the list of some of the items that the Board identified regarding this item:

- Public display (e.g., signs).
- Any personal growth toward your edge of discomfort. Willingness to be in relationship.
- Attending programs that show the possibility of action. What would you be willing to do?
- Possible civil disobedience.
- Social justice stands in a public venue.
- Rallies and protests.
- Classes and discussions about social justice issues.
- Need to focus—how do we make a substantial difference in one area rather than doing a little everywhere.
- Small groups at our church.
- Understanding things that UC Davis can’t do.
- UUCD Practices and policies should reflect what we expect of ourselves and others.
- Include our youth and children.
- Willingness to be self-reflective about how we do or do not live our ideals:
  - Loving community (all of these areas of worship/programs/actions).
  - Being vulnerable in a group to say what worked and did not work.
- Try to change laws and civic policies (legislation) in addition to social service.
- Awareness that it can be courageous to **not** participate when the expectation is involvement.
- Willingness to not have success in the short term—stay in for the long haul (the long-term arc of justice).

### 4. Nominating Committee Update (Walt Fulde)

- Nominations for next year's Board - The Nominating Committee met on February 4<sup>th</sup> and intends to put a list of names of potential board members together for Beth and Morgan to review. The Committee discussed desirable member qualities. At the Board meeting, it was suggested that the Board also provide additional names for the list.
- Scholarships - The Nominating Committee is tasked with advertising and approving scholarships for Pacific Regional Assembly. There have been announcements in the bulletin about the scholarships and the Committee plans to have a table available to provide information and answer questions from prospective applicants. The Committee will review the applications and make a determination after the deadline at the end of February. The process document is attached.

### 5. Planning for Auction in November 2018. (Carol Corbett)

- The Church has selected Kate Logvy, RE Coordinator, to lead the Auction team this year. She has led school auctions for three years and brings great experience and enthusiasm. Karen Klussendorf moved that the Board approve the hiring of Kate Logvy for up to 200 hours at \$18.00 per hour. Motion passed unanimously. Additionally, the previous auctioneer (David) will be available to consult.

- The date for the Auction is Saturday, November 3rd. Planning sessions will soon begin.

6. Regional Training for Board members. Any takeaways? (Board)

- There were several group meetings with different topics.
- It was noted that several churches had given-up using Policy Based Governance (PBG).

7. Ministers' Report, Update re: Program Council & questions. (Beth, Morgan, Dani)

Beth reported that there is good enthusiasm for the upcoming Feb. 18<sup>th</sup> Sunday service ("We Are UUCD"). Morgan indicated that it would be helpful if Board members volunteered to assist with children in the Bridgehouse during the 11:15 AM services. Board members were encouraged to read the Ministers' reports in the "Board Report" for January 2018 (attachment).

## **CLOSING ACTIVITIES**

8. Karen Klussendorf gave the meeting evaluation.
9. Rev. Morgan McLean gave the closing reflection.

Adjournment by Carol Corbett at 9:00 PM.

Attachments:

- Board Agenda
- Minutes, January 8, 2018, final draft for approval
- Finance Balance Sheet VS Last Year December 2017
- Finance report February 2018
- Finance...profit and loss vs. budget December 2017
- Finance...profit and loss vs. budget December 2017 for Board
- Operations report
- Meeting regarding Redbud/Bridgehouse
- Board Report: Ministers' and Staff meeting reports
- Music Memo Feb 2018
- Accompanist Job description
- Music Director Job description
- Rally the Troops for the Auction (hire Kate Logvy as coordinator)