

**MINUTES**  
**UUCD BOARD OF TRUSTEES**  
**March 13, 2017**

**Board members present:** Mari Perla, Chair; Carol Corbett, Vice-Chair; Karen Klussendorf; Odessa MacLean; Walter Fulde; Matt Seelke

**Board members absent:** Barbara Bower

**Others present:** Rev. Beth Banks, Senior Minister; Rev. Morgan McClean, Minister for Congregational Life; Elizabeth Assenza, Intern and Campus Minister; Jerry Friis, Operations; Karen Naliboff, Finance Officer; Jack Whitsett, Congregant

**OPENING ACTIVITIES**

7pm. Mari Perla called the meeting to order.  
Odessa MacLean lit the chalice and gave a reflection.  
Matt Seelke read the Board covenant.  
Walter Fulde served as time-keeper and evaluator.  
The agenda for the meeting was approved.  
There was no congregational input.

**ANNOUNCEMENTS**

- May 5-6, 2017. Pacific Central District Conference at the Mt. Diablo UU Church in Walnut Creek. There will be a forum with UUA presidential candidate.
- June 11, 2017. Volunteer and Board recognition worship.
- June 21-25, 2017. UUA General Assembly, New Orleans, LA.
- June 4, 2017. UUCD Congregational Meeting.
- May 7, 2017. Celebration of Abraham Event at UUCD.

**CONSENT AGENDA**

- 1) Staff reports
- 2) Operations report.
- 3) One-year extension of the contract between the Board and Rev. Morgan McLean, Assistant Minister for Congregational Life.
- 4) Revisions to the Human Resources Committee Charge.
- 5) Revisions to the Personnel Policies Handbook.

**DISCUSSION AND ACTION**

Corrections to Minutes of February 13, 2017. Ann Halsted noted that items removed from the Consent Agenda should be named. These included the contract between the church and Rev. McLean, and a chart of revised leadership groups by functional area.

- 6) Finance Officer's Report. Karen Naliboff led a review of the first draft of the proposed budget for next year. It shows a deficit of nearly \$8000 assuming all continuing pledgers continue at last year's amount.
- 7) UUCD Vision Statement Update. Karen Klussendorf led a lively discussion on the developing draft. A revised version will be distributed for further comment and put on next month's consent agenda.
- 8) Committee on Ministry Nomination. Carol Corbett moved to accept Liz King's nomination to the Committee on Ministry. Motion passed.
- 9) Review of Chapter 5 of the Governance book. Walter Fulde and Mari Perla gave a super presentation with great visuals.

### **CLOSING ACTIVITIES**

Walter Fulde gave the meeting evaluation.

Beth Banks and Odessa MacLean gave closing reflections.

Respectfully submitted by Carol Corbett, Vice-Chair.

### **Attachments**

1. Staff Reports
2. HR Cover Letter
3. One-Year Extension of the Board's Contract with Rev. Morgan McLean, Assistant Minister for Congregational Life
4. Revisions to the Human Resources Committee Charge
5. Revisions to the Personnel Policies Handbook
6. Operations Report