

draft

## **MINUTES**

**December 12, 2016**

### **BOARD OF TRUSTEES Unitarian Church of Davis**

**Board Members present:** Mari Perla, Chair; Carol Corbett, Vice-Chair; Barbara Bower; Walter Fulde; Matt Seelke; Karen Klussendorf; Odessa MacLean

**Others present:** Rev. Beth Banks, Senior Minister; Rev. Morgan McLean, Minister of Congregational Life; Marty West, Operations; Karen Naliboff, Finance Officer; Karen Urbano; Sharon Hale, Intern Committee; Elizabeth Assenza, Intern and Campus Minister; Jack Whitsett, Congregant. Also, Committee on Ministry members—Lisa Oakes, Kirk Ridgeway, Susan Steinbach, Stephan Harvey.

#### **Opening Activities**

7:00 pm. Chair, Mari Perla called the meeting to order.  
Walter Fulde lighted a chalice and gave an opening reflection.  
Carol Corbett read the Board Covenant.  
Barbara Bower agreed to serve as timekeeper and evaluator.  
The agenda was approved with a few changes.

#### **Announcements**

- December 16, 2016
  - SALAM Center dinner 5:30 pm and lecture "Muhammad The Prophet of Mercy"
- January 30, 2017 Program Council UUCD Library 7-9 pm
- February 12, 2017 Rev. Vail Weller
  - Morning--Worship
  - Afternoon--Stewardship Training

- May 5 - 6. 2017 Pacific Central District Conference
  - Mt Diablo Unitarian Universalist Church, Walnut Creek
  - UUA Presidential candidates Forum Mt Diablo Unitarian
- June 11, 2017 - Volunteer and Board Recognition Worship
- June 21 - 25, 2017 UUA General Assembly, New Orleans, LA
- Board members will bring a quart of soup once a month to Debbie Shoup

### **Consent Agenda**

The following items were approved as a part of the consent agenda:

1. Staff Reports
2. Finance Reports

### **Discussion and Action Items**

3. Board meeting minutes of Nov. 14, 2016.

Changes were proposed;

In section 5 of Discussion and Action Items, the sentence: *“Marty has prepared larger name labels for the Board to use.”* will be changed to read: *“Mari has prepared red ribbons to enhance Board members name tags.”* Also, where the minutes read: *“people on the welcoming team”*, a change should specify *“Greeters”*.

Matt Seelke moved to approve the changes to the minutes. Motion passed.

4. Operations Report.

Because Jerry Friis was not present, Marty West and Donna Sachs reported on the process of beginning to plan for the Bridgehouse expansion. Jerry plans to set up an “ad hoc team.” He requests that a Board member volunteer to join this team. He plans to make a report to the Board in January.

5. Intern Minister acceptance.

Karen Klussendorf moved to accept the application of the intern candidate, Danielle Windstorm. Motion passed.

6. Report on the UUA President’s Council.

Karen Urbano reported that she and Ramon attended the President’s Council which was held this Fall at Stanford. The council’s mission is fundraising and advisory to the UUA president. Some highlights of the meeting included entrepreneurial ministry, community ministry, interfaith work, capital campaigns, legacy funds, and socially responsible investing. Also, the annual program fund is going to be changed from per capita to a percentage.

7. Membership Council.

Carol Browning reported that she has two new volunteers to call visitors who have come to the church and filled out our forms. Barbara Clutter has done this for several years.

Carol noted the efforts to improve the visibility of Board members—such as the red ribbons, the photos on the kiosk, and the presence of Board members along with Greeters. Greeters and Welcome table people will continue as they have been. Board members are additional presences and are not expected to engage in the welcoming tasks such as kiosk, signage, tables, etc. Carol suggests that Board members sign up for a service and be there both before and after the service. She does not need to know our schedule.

Mari said we had hoped to start this as a regular activity in December, but are not ready yet.

#### 9. Financial Report

Karen Naliboff, Finance Officer, reports that all is well. Our bookkeeper, Debrah, has expanded her hours after her maternity leave. This is good as we need her. Marty West has been filling in by doing some of the bookkeeping as a volunteer.

#### 10. Stewardship.

Mary West reported that the Human Resource Team and the Finance Committee want to raise our budget for next year by \$20,000. The details of the increase are in her report. Matt Seelke moved to accept the increase of the pledge goal.

Motion passed.

Break

#### 11. Committee on Ministry

Lisa Oakes, Stephan Harvey, Kirk Ridgeway, and Susan Steinbach, of the Committee on Ministry, joined the Board meeting. Hiram Jackson, also on the committee, was unable to attend.

Lisa Oakes gave an overview of the work of the committee: They oversee the spiritual health of the congregation, deal with conflict, wrote the disruptive behavior policy, are involved with projects such as “Beloved Congregations” and “Soul Matters”. A present project is to revise the Congregational Covenant. She led the Board and others in an exercise that will serve as a part of the process of writing a new covenant.

#### 12. Board Security schedule.

Mari said this will be on a Google doc. Carol said no one is yet signed up for Christmas eve. Board is responsible for money and for locking up the library/ office building.

#### 13. The governance book

Mari asked the Board if they wish to continue to read and discuss the book. She suggested that two people volunteer to present ideas and lead discussion. The book will be discussed in February. In January, the Board will work with the covenant and goals.

### **Closing**

Barbara Bower offered the meeting evaluation.  
Beth gave a closing.

—respectfully submitted by Donna Sachs, Secretary to the Board

### **ATTACHMENTS**

*(to be added)*