

MINUTES
October 10, 2016

BOARD OF TRUSTEES
Unitarian Church of Davis

Board Members present: Mari Perla, Chair; Carol Corbett, Vice-Chair; Barbara Bower; Walter Fulde; Matt Seelke; Karen Klussendorf

Absent: Odessa MacLean

Others present: Rev. Morgan McLean, Minister of Congregational Life; Marty West, Operations; Jerry Friis, Operations; Karen Naliboff, Finance Officer; Ann Halstead, Human Resources Team; Elizabeth Assenza, Intern and Campus Minister

Opening Activities

7:05 pm. Chair, Mari Perla called the meeting to order, lighted a chalice and gave an opening reflection.

Karen Klussendorf read the Board Covenant.

Karen Klussendorf moved that the Agenda be approved, and motion passed. There was no congregational input.

Announcements

Announcements were noted as on the Agenda:

October 15	11:00am Brian Plude Ordination (Saturday)
November 5	Church Auction (Saturday)
November 8	(Tues) 7:00 Election Night Service of Hope UUCD
November 9	(Wednesday) An evening with Rev. Peter Morales

Additional announcements concerned the Auction:

The Auction Committee asks that the Board contribute \$500. Board Members were asked to give checks to Carol Corbett by a couple of weeks prior to Nov. 5. The Board will have an ad in the Auction Brochure. Also, the Board was asked to guarantee bids at various levels for the Fund-a-Need part of the Auction.

Marty West and Jerry Friis are also sponsoring an add in the Auction brochure.

Consent Agenda

The Consent Agenda was approved with one spelling correction on the Minutes. Items on the Consent Agenda included:

1. Board Minutes of September 12, 2016
2. Staff Reports
3. Operations co-chairs reports
4. HR Committee Memo (for approval of HR team members)
5. a. Memorial Grove Memo
b. Draft Charge Memorial Grove Committee
c. Revised Memorial Policy

Discussion and Action Items

6. Finance Report.

Karen Naliboff reviewed the finance reports and declared our finances to be in good order. She asked the Board to consider how the budget surplus should be handled. The Board will consider this next month, after the Auction.

Problems with the internet connection were brought up—both the cost and the poor connection. Several people have been investigating this problem. Carol Corbett asked who is responsible for this matter. Morgan McLean offered that it should be Mandy Dawn. Marty West will ask Mandy Dawn to send the Board a memo about the situation.

Marty West asked about the new website, how it is coming along and if there is still money available. Karen said it is in process and there is still money. Karen also said that Audio-Visual is over budget, and this will be looked into.

7. Director of the Bell Choir.

The proposal from The Human Resources Team to hire Barbara Meixner part-time as director of the Bell Choir was discussed. Carol Corbett moved that the Board create the position for Bell Choir Director as described in the proposal and then hire Barbara Meixner into that position as of Nov. 1. Motion passed unanimously.

8. Board Member Covenants and Board Covenant.

Carol Corbett proposed that the purpose of covenants is to remind ourselves of how we want to be in this community, being responsible for ourselves and to each other, and living our UU values. She led an experience in which people met in dyads to discuss their personal covenants for this year. This effort will continue at the next meeting.

Also, Karen Klussendorf agreed to draft a revision of the current Board Covenant.

Break—

Return to Announcements: The Board discussed plans for a reception when Peter Morales visits the church on Nov. 9. Karen Klussendorf moved that \$100 from the Board's discretionary fund to given toward food for the reception. Motion passed.

9. Board Goals.

Mari Perla passed out a list of goals from the last Board Retreat, from the Social Justice Group, and from the consultant for the Board Retreat. She asked the Board to review the goals. Some questions included: What do these goals means? What is the difference between goals and tasks? What visions for the future are we holding? There was discussion of how to review goals, visions, end statements, etc. It was noted that there are ends statements in the church manual from 2007. A subgroup of Karen, Walter, and Mari will look at these end statements and report back next month.

Closing Activities

Walter Fulde gave the meeting evaluation
8:55 pm. Mari Perla closed the meeting.

Attachments

1. Minutes of September 12, 2016 Board Meeting, final copy
2. Staff Reports
3. Operations Report
4. HR memo, re approval of team members
5. a. Memorial Grove Memo
b. Draft Charge of Memorial Grove Committee
c. Revised Memorial Policy
6. a. August 2016 Finance Report
b. Balance Sheet
c. Profit and Loss
7. a. Proposal to Hire Bell Choir Director
b. Job Description, Bell Choir Director
c. Letter of Agreement, Church and Bell Choir Director
8. Board Covenant
9. Board Goals (only in hard copy)
10. Meeting evaluation (Oct)

