

Minutes: January 11, 2016

BOARD OF TRUSTEES

Unitarian Universalist Church of Davis

Opening activities

Chair, Ann-Catrin Van, called the meeting to order at 7 pm.

Carol Corbett lit the chalice and shared a personal reflection.

Carol also served as time keeper and evaluator.

The agenda was approved with a move of the item regarding the new organizational structure chart from Consent Agenda to Discussion.

Congregational input: Amethyst McKay, as Worship Associate, presented the "Race Card" project (from Michelle Norris) that will be used in next Sunday's service and other events. The Board was invited to participate by filling out their own cards.

Announcements

A Leadership Development Day will be held on January 23 in San Jose.

The Interfaith Celebration of Abraham event will be held on January 31 at Saint James.

The Program Council Meeting will be on January 25, UUCD library, at 7 pm.

The need for Board Security sign-ups was requested and people signed up.

Consent Agenda

Ramon Urbano moved that all items on the consent agenda be approved.

Mari Perla seconded. Motion passed. Items were as follows:

1. Approval of the Board minutes from December 14, 2015.
2. Operations Report
3. Staff Reports
4. Approval of confidential list of continuing members.
5. Myanmar Children's Foundation letter to the Board.
6. Approval of Jerry Friis as new Operations co-chair.
7. Approval of Nominating Committee Members: Mari Perla, Carol Corbett, Karen Naliboff, Valerie Olsen, Bob Young.
8. Finance Report

Discussion and Action Items

1. Finance report— additional message from Karen Naliboff: Ann-Catrin reported that Andrew, the new CPA, could offer training on understanding our church's finances for the Board for \$125 an hour. Karen says she could do the training and would not charge. She asks to know, what does the Board want—what would your questions be? Ann-Catrin said that she was the one who asked for the training, but now does not need it. Board agrees that training is not needed just now. Maybe wait until next year and new members. Anyway, the finance team is working on simplifying the reporting system.

Mari Perla moved to not plan the training at this time and to table the issue until next year. Barbara Bower seconded, and motion passed.

2. New Organizational Chart: Ramon Urbano moved that the new chart that shows the UUCD Organizational Structure, be accepted. Mari Perla seconded. Motion passed.

3. New Organization position for a Board policy person: Marty West reported on the development of this new position. Ann Halsted has agreed to be the Board's "Governance and Policy Assistant". Ann-Catrin moved to establish the position and to approve Ann Halsted to fill it. Barbara Bower seconded. Motion passed.

4. Transition Team report: Jill Pickett described the two congregational meetings and said that responses have been positive for the new hire. Mari Perla moved to accept the Transition Teams proposal for hiring an assistant minister for congregational life. She added that there would be no caveats to the transition team plan as written. Carol Corbett seconded and the motion passed unanimously.

Mari Perla moved that the Board establish a hiring committee. Beth and the Transition Team will work on choosing members for this hiring committee. Jill Pickett will be the chair. Ramon Urbano seconded. Motion passed.

Marty West and Jill Pickett asked for changes to the proposed letter that will be sent to congregation members. Carol Corbett moved to accept the changes. Mari Perla seconded, and motion passed.

The letters will be sent out this week.

5. Stewardship report: Marty West announced that stewardship letters asking for 10% increase in pledges will be sent out next week. There are two versions of the letter—for continuing pledgers and annual pledgers.

6. Social Justice Reports: Stephan Harvey, Social Justice co-coordinator, described the plans for a day of social service events to be held on Feb. 13. The event will be called “Living Our Faith by Bending the Arc Toward Justice.” Money will be needed for food for the entree at the dinner, for childcare, and for supplies. A budget has not yet been established. Barbara Bower moved that the Board authorize to \$500 from the Board’s own funds to the expenses of the event. Ramon Urbano seconded. Motion passed.

7. Membership Council: Carol Browning, Chair of the Council, presented a proposal to change the charge to the Membership Council. Carol says the current charge describes three discrete groups, each with specific tasks. the proposal is that the council members need to have a global view of the whole membership mission. This would broaden the scope of the council. Carol also said that the Dream Team had proposed a mentoring role be included for integrating new church members.

Carol Corbett moved to accept the proposed changes to the Membership Council Charge. Ramon Urbano seconded, and motion passed.

Carol Browning also presented the opinion that the welcoming activities and atmosphere in the Social Hall after services needs to be improved. She suggested that each Sunday, a Board member take on this responsibility. Ann-Catrin Van acknowledged that welcoming is important and that this role needs to be extended to others. She, as Board Chair, is concerned that the Board members are taking on enough responsibilities right now.

Closing Activities

Carol Corbett offered the meeting evaluation. “It was a lovely meeting.”

Beth Banks gave a closing reflection.

Meeting adjourned at 9:05 pm.

Attachments

Board Minutes of December 14, 2015 Meeting

Staff Reports

Operations Report

Finance Summary

Notes from UUCD Dec. 13 Congregational meeting
Transition Team Recommendation to the Board
Organizational Structure Chart
Organization Chart and Leadership Groups
Membership Council Charge
Assistant Minister Job Description
Draft of letter from Board to Congregants