

draft Minutes: November 9, 2015  
**BOARD OF TRUSTEES**  
Unitarian Universalist Church of Davis

**Board Members present:** Mari Perla, Vice-Chair; Ramon Urbano; Pat Moore-Pickett; Barbara Bower  
**Absent:** Ann-Catrin Van, Chair; Lisa Baker; Carol Corbett

**Others present:** Beth Banks, Senior Minister; Laura Thompson, Intern and Campus Minister; Karen Naliboff, Finance Officer; Marty West, Operations; Stephan Harvey, Social Justice Coordinator; Robin Dattel, Social Justice Coordinator; Jill Pickett, Transition Team; Jill \_\_\_\_\_, United for Racial Justice Committee; Alex Lee-Jobe, URJ; Leanne Friedman, URJ; Jack Whitsett, Congregant.

### **OPENING ACTIVITIES**

Mari Perla called the meeting to order at 7 pm.

Barbara Bower lit the chalice and gave a reading.

Pat Moore-Pickett read the Board Covenant.

Barbara Bower served as timekeeper and evaluator.

The agenda was approved with the exception of moving the Operations Report into Discussion.

### **ANNOUNCEMENTS**

A PCD Leadership Development Day will be January 23, 2016

### **CONSENT AGENDA**

1. The Board Minutes of October 12 were approved with three changes.
2. The Minutes of the Special Board Meeting on October 19 were approved.
3. Staff Reports
4. Noted that an email vote was taken by the Board on October 21 to approve hiring Sylvia Hodges as UUCD bookkeeper. Ms. Hodges was unable to accept.
5. Email vote taken by the Board to accept the bid for \$1346.59 from Wilson Pump to install the water meter at UUCD.
6. An email vote was taken on October 30 to approve the hiring of Debrah Whitehorse as UUCD bookkeeper.
7. An email vote was taken on October 30 to accept the UU Common Endowment Fund Subscription change.

All consent items together were approved by the Board.

### **DISCUSSION AND ACTION ITEMS**

1. **Operations:** Marty West informed the Board that Linda Magrum will complete her term as Co-chair of Operations at the end of this year. Marty requests that the Board direct the Nominating Committee to recruit a new person for the position. The Board accepted this.
2. **Finance Report:** Karen Naliboff reported that our finances are in good order. The new bookkeeper, Debrah Whitehorse, has started. She will work 16 hours per week. At part-time, she will not receive the retirement benefit. We will save about \$11,000 for the year. (Jennifer Johnson worked 21 hours). With the savings, the Finance Committee is considering hiring an accountant who would review our procedures and would also do some regular monthly work. The committee is also looking at how we use the bookkeeper time. Payroll is now contracted out. After the committee meets with possible accountants for the position, they will come back to the Board. Jennifer is actually still working for the church, though from home. She will meet with Debrah for the first time tomorrow and is expected to work through November.

3. **Report from the new “We are UUCD Committee”:** Beth Banks gave an update on the work being done to form this committee. She will check with Carol Corbett to help with finding people to serve on the committee, and then will also go to the Committee on Ministry.
4. **“Beloved Conversations”:** Pat Moore-Pickett reported on her work to find people to attend this extended program. She has approached various groups in the church. The program will include a mandatory overnight in Oakland in January, and then twice a month on Saturdays through May. By December, we need to know who is going, but we do not know anyone for sure as yet. Invitations have gone out to people. Pat asked for a volunteer from the Board to attend. Mari Perla accepted.
5. **Social Justice:** Stephan Harvey described the proposal to form a Social Justice Coordinating Committee which would offer a process for coordinating and supporting all the social justice groups and activities of the church. Proposals for new leadership groups would come to the Board, simpler activities would not—they would be supported by existing groups or the Coordinating Committee. Criteria for new groups has been established. The SJ Coordinating Committee would also work on materials. Funding for the committee would start next year, at \$200, and later be raised to \$500. Pat Moore-Pickett moved that the Board accept the proposal for a Social Justice Coordinating Committee as presented, including attachments one through four. Mari Perla seconded. Motion passed.
6. **Update on Proposal for New Minister:** Jill Pickett, from the Transition Team, presented a letter that would go to the congregation describing a new minister. She has talked with people who have been involved with pastoral care over the years. They are supportive. People would like to be pastoral associates, and speak of needing training, support and supervision. Beth Banks reported that she has met with the RE people and says that they are understanding and are grateful to have the larger picture. The letter describing the proposal for a new minister will be sent to congregants, and a congregational meeting to present and discuss the proposal will be held on December 13. A decision on the proposal is anticipated at the next Board meeting, which will be December 14.
7. **URJ Proposal:** Jennifer Higley-Chapman presented a proposal from the United for Racial Justice Committee that the church hang a banner stating “Black Lives Matter” on our church sign by Patwin Rd. and the church entrance. According to our policies, a congregational meeting will need to be held. Mari Perla suggested that a good time for the meeting would be near MLK Day (Sunday, January 17, 2016). The Board agreed to this. URJ will handle the details of the banner and work on holding the congregational meeting.

## **CLOSING ACTIVITIES**

Barbara Bower gave the evaluation.  
 Beth Banks gave a closing reflection.  
 Meeting adjourned at 7:15 pm.

respectfully submitted by Donna Sachs, Secretary to the Board

## **ATTACHMENTS**

1. Board Meeting Minutes from October 12, 2015
2. Minutes from Special Board Meeting, October 19, 2015
3. Staff Reports
4. Operations Reports
5. Debrah Whitehurst resume
6. UUCEF subscription change
7. Finance Report
8. “We are UUCD Committee” charge
9. Social Justice Reports—8 attachments
10. Draft of Proposal for Hiring New Minister
11. URJ Black Lives Matter Banner Proposal—4 documents