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**UNITARIAN UNIVERSALIST CHURCH OF DAVIS**  
Board of Trustees

Minutes, August 10, 2015

Board Members present: Ann-Catrin Van, Chair; Mari Perla, Vice-chair;  
Lisa Baker; Barbara Bower; Carol Corbett; Pat Moore-Pickett, Ramon Urbano

Others present: Rev. Beth Banks, Minister; Marty West, Operations; Jill Pickett, Memorial Task Force;  
Stacie Frerichs, Finance Officer; Jack Whitsett, Congregant; Donna Sachs, Secretary to the Board.

**Opening Activities**

7:15 pm. Ann-Catrin Van opened the meeting. She lit the chalice and offered a personal reflection.

Mari Perla read the Board Covenant.

Ramon Urbano served as time keeper and evaluator.

**Announcements**

1. Plans were finalized for the Board Retreat. It will begin on Friday evening, August 28, with a potluck dinner at Mari Perla's home. On Saturday, the Board will gather at the church at 8:30 am, and meet until 5 with a consultant, Linda Laskowski. Dinner will be another potluck, at the Urbano's home. On Sunday, there will be a social gathering at the Crocker Museum in Sacramento. In addition to the Board members, others at the retreat will be Beth Banks, Marty West, and Donna Sachs.

2. Green Sanctuary. UUCD is no longer a UUA Green Sanctuary recognized church because we do not have a congregation-wide program of environmental justice. Individuals are committed to involvement with the issues, but there is not a congregational program at this time.

3. The monthly themes for reflection in the Board meeting will be taken from the church's monthly themes. For example, in September, the theme will be hospitality.

**Consent Agenda**

1. The minutes of the previous meeting were accepted with two typographical corrections.

2. Adrian Dill is approved as the new Interim Director of Lifespan Learning for one year.

3. Carol Browning is approved as the new Chair for the Membership Council.

4. Suzanne Kimmel is approved as Chair of CYRE.

**Discussion and Action Items**

1. A revision of personnel policy was proposed. This was a change in the accrual of sick leave for part-time employees. Board members had some questions. Lisa Baker made a motion to approve, seconded by Mari Perla. Motion passed.

2. Memorial Task Force Report.

Jill Pickett described the work of the task force which started one year ago. She explained that several plans and ideas were entertained, and then she presented in detail the final plan. Schematics of the plans were provided to the Board. Jill also provided estimates for the cost of the work.

The plan is for a garden area with 7 pillars that will be 5 to 7 feet tall. Memorial plaques of brass will be mounted on the pillars. There was much discussion of various aspects of the proposal, and some delight and satisfaction were expressed. Beth Banks asked that the Board consider that the church pay for the individual plaques as they are needed for families who do not have the means or for people who have no families.

Jill proposed that the new Memorial Garden be financed by the next church auction as the special fund project. She also asserted that the Memorial Task Force has now concluded its work and will disband.

Ann-Catrin recommended that a sub-committee of the Board follow up on the Memorial Task Force Report, with special attention to issues on items 7, 8, and 9 of the proposal. Mari Perla, Carol Corbett, and Donna Sachs volunteered of this sub-committee.

### 3. The Minister's Report.

Beth Banks highlighted the "Beloved Community Course" which will be held this coming winter. The course is a UUA effort to bring awareness of issues of racism and privilege in our contemporary society to our predominately Caucasian congregations. Twelve people from our church can be invited to attend. Later, the course might grow into an adult RE program that could be offered on a regular basis, similar to the OWL or the Coming of Age programs.

Beth asked the Board for help with how to choose the 12 people. The Board listed possible criteria: young people; young adults; RE people, both adult RE and CYRE; Membership Council; Worship Associates; Board; Committee on Ministry; people who would generate excitement about the program for the next round; people at large who would bring excitement and leadership; one of our new social justice co-chairs.

Ann-Catrin asked Beth if she would like someone on the Board to help with the selection. Pat Moore-Pickett volunteered.

The cost of the program was discussed. Where would the funds come from? RE perhaps?

The program will appear in the RE catalogue.

### 4. Selection of Special Collection Recipients

There are 14 proposals submitted for this year. A subcommittee was suggested to do the selection. Ramon Urbano, Carol Corbett, and Lisa Baker volunteered.

## **[BREAK]**

### 5. Transition Issues

Marty West reported on the question for the church to consider whether we would wish to hire a full-time second minister for RE and pastoral care. The duties of these roles are being studied to determine if this is feasible. A proposal could be brought before the Program Council. Beth raised the issue that the congregation does not understand who is doing what. We need a leader for a transition team, and Marty asked for help. Lisa Baker, Ann-Catrin, and Mari Perla volunteered to help.

### 6. Finance Report

Stacie Frerichs presented the financial report. She noted the addition of an equity fund entitled Board Discretionary Fund, currently funded at \$0.

Stacie raised some issues for the Board regarding a training session for understanding church finances. She will give some names of people who could offer such a training.

The Finance Committee is Rich Bradley, Carol Corbett, Steve Burns, and Jack Whitsett. Stacie is now leaving her position. She was honored with a gift from the Board.

7. Board Meeting time is now changed to 7 pm for future meetings.

8. Parking lot resurfacing. This job has been done. There was a question of what funds were used to pay for it and who should have authorized it.

### **Closing Activities**

Ramon Urbano gave the meeting evaluation.

Beth Banks gave a closing reflection.

The meeting was adjourned by Chair, Ann-Catrin Van at 9:25 pm.

### **Attachments**

Board Meeting Minutes, June 8, 2015

Staff Report, August 2015

Operations Report, June 2015

Operations Report, July 2015

Governance, Operations Co-Chairs Charge

Proposed Revision to Personnel Policies Handbook

Application for Financial Officer and Finance Committee members (missing)

Memorial Task Force Proposal to the Board

Memorial Grove Plans

Plan for Memorial Columns

Plan for Memorial Irrigation

Harrison Estimate for Memorial Grove

Gagnon Estimate for Memorial Grove

UUCD Governance Policy—Memorials

Adult RE Committee Update, July 2015

Adult RE Annual Report 2014-15

CYRE Committee Report, Summer 2015

Adrain Dills information

Financial Report: Profit and Loss Performance, June 2015

Financial Report: Balance Sheet Previous Year Comparison, as of June 2015