

*draft: March 10, 2015*

**Minutes: March 9, 2015**

**Unitarian Universalist Church of Davis Board of Trustees**

*Board members present:* Ramon Urbano, Chair; Ann-Catrin Van, Vice-Chair; Lisa Baker; Hiram Jackson; Mari Perla; Joyce Takahashi

*Others present:* Stacie Frerichs, Finance Officer; Marty West, Stewardship and Operations, Kate Raymond, DRE, Barbara Clutter, Dream Team; Jack Whitsett, congregant; Chuck Halsted, congregant; Donna Sachs, Secretary to the Board

**OPENING ACTIVITIES**

Ramon Urbano called the meeting to order at 7:15 pm.

Ann-Catrin Van lit the chalice and offered a reading.

Ramon read the Board Covenant.

The Agenda with additions was approved. Motion made by Lisa Baker, seconded by Mari Perla.

Congregational input: Jack Whitsett reported positive feedback regarding the Strategic Planning Process and the small groups.

**ANNOUNCEMENTS**

In the interest of time, Ramon invited people to read the event announcements listed on the agenda.

**Stewardship:** Marty West reported latest news of the pledge drive. \$450,000 has been pledged so far. \$32,000 of pledges are still outstanding. \$500,000 is needed for the anticipated budget, so we are still short. The average increase in pledges for this year is 3%. 75% have said “yes” to the continuing pledge idea.

**Program Council:** Ann-Catrin reported on this meeting, which was held on Feb. 23.

**CONSENT AGENDA**

The minutes of the January Board meeting were approved with one change.

(Lisa Baker, and not Barbara Bower, is a member of the Nominating Committee.) Motion offered by Lisa Baker, seconded by Mari Perla.

The “Amendment to the Minutes” which described the Board’s voting on the Dream Team funding proposal (done via e-mail) was confirmed.

**DISCUSSION AND ACTION ITEMS**

**RE: Proposed Job Description for a New Religious Exploration Coordinator:** Kate Raymond presented and answered questions about the proposal, which is an extension and enhancement of the old child-care job and is meant to be a permanent position. Hiram Jackson moved to accept the proposal. Ann-Catrin seconded, and the motion passed. The job search will begin soon.

**Dream Team: Proposal for Event Expenses.** The Dream Team’s previous proposal, given to the Board last month, had been turned down because the Board did not see that the money requested was

available. The Board's voting was via e-mail. Tonight, Barbara Clutter presented a revised proposal and led a discussion of finances and financial understanding. Stacie Frerichs joined the discussion and handed out a chart detailing the Board's allocations for unbudgeted expenses from May of 2014 to the present. The present proposal is a seventh item. The total of the seven items will add up to a little bit more than the estimated surplus. Also, it was pointed out that the Dream Team had applied for and received a grant of \$4,500 from the UUA for our Strategic Planning efforts. Mari Perla moved that the Board approve the Dream Team expenses of \$2,706, as described in the proposal. Hiram Jackson seconded, and the motion passed.

**Nominating Committee:** Ann-Catrin reported that the committee has done its work. The two nominee's for the Board are Pat Moore-Pickett and Carol Corbett. The nominee for the Nominating Committee is Valerie Olsen.

**"Conversation with the Board" Event:** Ann-Catrin Van reported on the latest one, which was last Sunday after church. There is a sense that the Board could be more visible to to church. As the Board explored this, there was a suggestion that photos and information about Board Members could be included on our web site. Also, there were comments that our website could be improved.

**UUA General Assembly and PCD District Assembly:** Mari Perla reported that delegates to these gatherings are being sought. Ann-Catrin Van volunteered to help recruit and select.

**Finance Report:** Stacie Frerichs expanded on the explanation of unbudgeted and surplus funds. As she had explained some months ago, she expects that surpluses will get smaller, and that is good. The Board would like to receive monthly reports. Stacie responded that this would be possible, beginning with the next fiscal year. Also, the Board expressed a desire to have financial information in a clear form that could be shared with the congregation. Also, the Board raised the possibility of conducting an audit at some point. Also, budget time is arriving. Next month, there will be an extra Board meeting when Stacie and the Finance Team will present the proposed budget for next year. Stacie and Ramon will work to schedule the extra meeting and will let people know.

## **CLOSING**

Joyce Takahashi evaluated the meeting.  
Ann-Catrin Van read a poem for the closing.  
Ramon Urbano closed the meeting at 9:10 pm.

*respectfully submitted: Donna Sachs, Secretary*