

Draft (Aug 15, 2014)

**MINUTES
UCD BOARD OF TRUSTEES
August 11, 2014**

Board Members present: Ramon Urbano, Chair; Ann-Catrin Van, Vice-Chair; Barbara Bower, Joyce Takahashi, Lisa Baker. **Absent:** Hiram Jackson.

Others present: Rev. Beth Banks; Marty West, Stewardship Team Chair; Stacie Frerichs, Finance Manager; Jack Whitset, Congregation member; Donna Sachs, Secretary to the Board.

Opening Activities

The meeting was called to order at 7:10 pm with an opening by Ann-Catrin Van. The agenda was approved. There was no congregational input.

Announcements

- ⑩ The UUA College of Social Justice. The Rev. Kathleen McTigue will be at the church on the weekend of September 27 and 28. There will be a workshop on Saturday afternoon and then a dinner. Rev. McTigue will also speak at the Sunday service.
- ⑩ Ramon Urbano will host a conversation with the Board after church on a Sunday in September.
- ⑩ Program Council Meeting will be September 29
- ⑩ Board members are to sign up for security duties for September thru February.

Consent Agenda

Minutes for the Board meeting on June 9, 2014, were approved after a motion by Ann-Catrin Van, seconded by Lisa Baker.

Discussion and Action Items

1. The Finance Report was given by Stacie Frerichs.
 - ⑩ Jennifer Johnson, the account manager of the church is temporarily away because of a medical problem. She is now able to work for a few hours, but more may be needed and possible alternatives are being considered.
 - ⑩ There is now \$12,000 or more surplus at the end of this fiscal year.
 - ⑩ Issues with cash reserves are being studied.
 - ⑩ The server broke down and has been replaced. Though the costs were within the amount that Stacie could authorize by herself, she thought it best to inform the Board. Ann-Catrin Van moved to approve the expense. Lisa Baker seconded the motion. The

expenses were approved.

2. Special Collections Program

- ⑩ Motion to approve new subcommittee members was made by Ann-Catrin, seconded by Lisa Baker. The new members are Barbara Bower, Joyce Takahashi and Hiram Jackson.
- ⑩ Three recipients are already in place for this year: Davis Community Meals, The Daroc Scholars, and the Christmas collection for the rotating shelter.

3. Stewardship Report, given by Marty West.

- ⑩ The Stewardship group met in June and will meet again on September 3.
- ⑩ Letters sent to major capital contributors resulted in over \$29,000 received to pay down our mortgage. With the Bardley's earlier \$10,000 contribution, over 86,000 in mortgage savings will be realized. A report and a thank you will be published in the church bulletin.
- ⑩ The Stewardship group is in transition to a “continuing pledge” model.
- ⑩ Membership lists will be reviewed.
- ⑩ The group plans to learn more about annuity endowments.

4. Security Issues

- ⑩ Outside lights go on automatically from dusk to 11 pm. Caution is advised, especially after 11 pm. If people are here alone, outside doors should be locked.
- ⑩ Security concerns should be shared with all church leaders.
- ⑩ Issues of responsibility were discussed.

5. Review of Board Retreat

- ⑩ Ramon reviewed the Board Retreat and asked for feedback.
- ⑩ The goals for the year that were listed at the retreat were reviewed and clarified. Four goals were decided on: (1) to get to know and support the staff, (2) to support the Dream Team and the Strategic Long-Term Planning Process, (3) To support the Stewardship Committee, and (4) to develop more leaders and more leadership skills.
- ⑩ A fifth effort was also discussed which is to build UUA connections. Examples of ways that this is being done included the visits from the College of Social Justice, from Jim Key, Moderator of GA. Also, the Special Collections are often UUA connections.

6. A Board Resignation

The resignation of Jenn Richards from the Board for personal reasons was regretfully acknowledged.

Closing

The meeting was closed with a reading by Beth Banks.

Submitted by Donna Sachs, Board Secretary.