

MINUTES: August 12, 2013

Unitarian Universalist Church of Davis Board of Trustees

Board Members present: Marty West, Chair; Lisa Baker; George Hubert; Hiram Jackson; Joyce Takahashi; Ramon Urbano; Ann-Catrin Van. **Board Members absent:** None. **Others present:** Beth Banks, Senior Minister; Cath Bleyer and Ann Halsted, Operations Co-Chairs; Jack Whitsett, Program Council Chair; Susan Steinbach, Myanmar Children's Foundation; Liz Leahy, Board Secretary.

Opening Activities

Chair Marty West called the meeting to order at 7:05. Beth Banks lit the chalice and shared a personal reflection. Ramon Urbano read the Board Covenant.

Modification of the Agenda:

Added to the Consent Agenda:

3. Ratification of the Board's vote by email to hire the new facility manager, Chris Hendrix-Chupa.

Added to the Discussion items:

8. Report on the Memorial Wall Task Force----Cath Bleyer
9. Request from staff to hire Betsy Raymond on a temporary part-time basis----Marty West
10. Authorize a credit card for the new facility manager

The Agenda as modified was approved. Motion: Ramon Urbano. Seconded: Hiram Jackson. Passed unanimously.

There was no congregational input.

Consent Agenda

1. Approval of Minutes for the June 10, 2013 Board Meeting.
2. Approval of Partner Church Committee charge.
3. Ratification of Board's vote by email to hire Chris Hendrix-Chupa as new part-time facilities manager.

Moved approval of Consent Agenda: Lisa Baker. Seconded: Hiram Jackson. Passed unanimously.

Discussion and Action Items

1. Cath Bleyer and Ann Halsted, Operations Co-chairs, explained the origins of the proposed new Animals on the Church Campus Policy. The policy sets forth guidelines regarding dogs and other animals in the church's buildings and grounds to ensure the safety and comfort of all those present. Motion to adopt: Hiram Jackson. Seconded: Joyce Takahashi. Passed unanimously.
2. The Board then discussed the proposed Advocacy and Sponsorship Policy, drafted by a subgroup of the April workshop on social justice ministry. The Board approved the policy, after amending the paragraph on "Sponsorship of An Outside Organization by the Church as a Whole", to read as follows:
Board approval is required for church sponsorship of events or activities of an outside non-profit organization. Such sponsorship might include co-sponsoring an event, providing rent-free space for an outside organization's event, staging or hosting a fundraiser to benefit an outside organization. For the Board to approve solicitation of funds for a special collection or other "pass through" collection, the organization must be a 501(c)(3) organization.
Motion to adopt: Hiram Jackson. Seconded: George Hubert. Passed unanimously.
3. Susan Steinbach presented her request for church Sponsorship of the Myanmar Children's Foundation and gave background on the organization. Marty discussed the need for formal sponsorship by the church. Motion to approve sponsorship: George Hubert. Seconded: Ramon Urbano. Passed unanimously.
4. Susan Steinbach also presented The Myanmar Children's Foundation to raise funds at church for the construction of a Myanmar girls' dormitory. She explained that monetary donations will be used for construction work by local onsite builders, as well as support for teachers, mentors, and supplies. Motion to approve church fund raising activities by the Foundation: Hiram Jackson. Seconded: Lisa Baker. Passed unanimously.
5. Beth Banks discussed the Pastoral Care Council Charge. She noted that the Pastoral Associates Program has been suspended until a pastoral care professional is hired. The description of the One-to-One Network was amended to read: "The *One-to-One Network*, which provides a listening presence to congregants." Motion to approve the amended charge: Hiram Jackson. Seconded: George Hubert. Passed unanimously.

6. The Board discussed the letter of request, submitted by Ray Coppock on behalf of the Glacier Circle Community, to name the new meeting room in honor of Bob Senghas, UUCD'S first minister. Motion to name the new meeting room "the Senghas" room: Lisa Baker. Seconded: Ann-Catrin Van. Passed unanimously.
7. Marty West (filling in for Stacie Frerichs) reviewed with the Board the preliminary June 2013 "Profit & Loss Budget Performance" report, showing the cumulative income and expenses for the 2012-13 fiscal year. The Board looks forward to receiving the final financial report for the 2012-2013 budget year when it is available.
8. Cath Bleyer gave a report on the status of the proposed Memorial Wall Task Force. No action was taken at this meeting. A plan of action will be developed, and she will come back to the Board for it to make necessary policy decisions.
9. The Board reviewed the request from the staff to hire Betsy Raymond for the temporary, part-time position to maintain the Lifespan Learning catalog while Mandy Dawn is on leave, September until January. Betsy will be supervised by Beth Banks. Motion to hire Betsy Raymond: Joyce Takahashi. Seconded: Ann-Catrin Van. Passed unanimously.
10. The Board then reviewed the request to authorize facilities manager, Chris Hendrix-Chupa, to use a church credit card. It was agreed that there be a limit of \$1000 as stipulated by the UUCD Finance Policy. Motion to approve a credit card for the facilities manager and to add authorization for this position to the Finance Policy: Hiram Jackson. Seconded: George Hubert. Passed unanimously.

Closing Activities

1. The next Board meeting will be September 9. The agenda will include strategic planning, the Redbud lease, follow-up on the Memorial Wall, and the finance report.
2. Announcements: The Program Council will meet October 1 from 7:15-9:00 PM. The IRWS (Interfaith Rotating Winter Shelter) week will be January 5-12.
3. George Hubert gave the meeting evaluation.
4. Beth Banks gave the closing reading.
5. The meeting adjourned 9:17.

Submitted by Liz Leahy