

**Unitarian Universalist Church of Davis
Minutes of Board of Trustees Meeting
September 10, 2012**

Members Present: Suzanne Kimmel, Chair; Marty West, Vice-Chair; Hiram Jackson, George Hubert, Karen Urbano, Joyce Takahashi. **Member Absent:** Ann Halsted. **Others Present:** Beth Banks, Senior Minister; Jack Whitsett, Program Council; Annie Gonzales, Campus Minister; Cath Bleyer, Operations Co-Chair.

A. Opening Activities

1. Chair Suzanne Kimmel called the meeting to order at 7:05 p.m.
2. George Hubert lit the chalice and Suzanne Kimmel read her personal reflection.
3. Marty West read the Board Covenant.
4. Approval of the Agenda: The agenda was approved with the change of numbering under "C". Moved: Marty West. Seconded: George Hubert. Passed unanimously.
5. Suzanne Kimmel has ordered copies of the book *Not Your Parents' Offering Plate* by J. Clif Christopher for all Board members.
6. There was no congregational input.

B. Consent Agenda

The Minutes and Highlights of the August 13, 2012 meeting were approved, with the replacement of the word "treasurer" with "Financial Officer"; the ARTT Co-Chairs, Stephanie Klose and Alex Lee-Jobe were approved; new CoM members Sara Keith and Steve Reynolds had been approved by an e-mail vote. Moved: Karen Urbano. Seconded: Joyce Takahashi. Passed unanimously.

C. Discussion and Action items

1. With the approval of the Finance Committee, and Financial Officer, the following four documents relating to Financial Policies were withdrawn. Moved: Marty West. Seconded: Suzanne Kimmel. Passed unanimously.
 - Capital Reserve (Finance approved 7/25/2006-never used or officially approved)
 - Debt (Board approved 10/8/2007 superseded by Bylaws)
 - Inter-fund Borrowing (10/9/2006)
 - Investment (10/9/2006)
2. The Financial Policy, draft dated September 4, 2012, was approved. Moved: Marty West. Seconded: Hiram Jackson. Passed: unanimously.
3. Mission Statement/Bud Swank Update: The members of the Board will be attending the Generosity meeting with Bud Swank on September 11. We will use our current mission statement since we have not had sufficient time to develop a new one.
4. Finalize Goals from Retreat: The Goals from Retreat were reviewed.
 - Mission-Covenant Process: must reflect the pastoral to program transition and involve the congregation. A separate group is needed for this. What kind of person is best to lead this process? Robert Latham will lead a district workshop on February 23, 2013, in Davis, on the subject of making the transition from being a pastoral congregation to becoming a program congregation. We will encourage UUCD members to attend.
 - Five-year Financial Plan: What will success look like? How long will we partner with Bud Swank?

5. Break.

6. Operations Co-Chairs and Charge: The Board approved the charge and the positions of Co-Chairs Kathy Coulter for one year and Cath Bleyer for two years. Moved: Hiram Jackson. Seconded: Karen Urbano. Passed unanimously.

7. Pending New Building Issues:

a. Cath Bleyer recommended the formation of a Task Force of about four members to select Social Hall/Sanctuary permanent art and texts. She will submit a list of possible members and the name of the chair for the Board's approval. The board approved the process. Moved: Hiram Jackson. Seconded: Marty West. Passed unanimously.

b. George Hubert submitted photos of plaques commemorating buildings and said that a 11 x 17 inch brass plaque costs about \$600. He asked for a Task Force to help him to design the plaque and possibly to plan an anniversary celebration on a date close to April 8, 2013.

8. Interfaith Rotating Winter Shelter: The Board approved of Pat Moore-Pickett as chair of our hosting of the shelter, January 6-12, 2013. Moved: Marty West. Seconded: Joyce Takahashi. Passed unanimously. Suzanne Kimmel and Joyce Takahashi will forward to Pat their notes from Julie Harlow's presentation to the Board last year. Beth Banks will address the topic of the shelter in her sermon on October 21.

9. Conversation With The Board: Conversations are held in the library on Sundays. George Hubert will facilitate the first conversation on September 30 with Marty West and Ann Halsted introducing the new Operating Co-Chairs Kathy Coulter and Cath Bleyer and the Organization Chart. The second conversation will be on October 28.

D. Closing Activities

1. Review next Board meeting agenda and calendar:

- a. Discussion of the installation of a hearing loop system in the Sanctuary.
- b. Task Force on Permanent Art and Text
- c. Task Force on Anniversary Celebration of New Building
- d. Report on the meeting with Generosity Committee and Bud Swank

2. Karen Urbano evaluated the meeting.

3. Beth Banks gave a closing reading from *Force of Spirit* by Scott Russell Sanders.

The meeting ended at 9:25 p.m.

Joyce Takahashi