

Unitarian Universalist Church of Davis, Minutes Board of Trustees Meeting, June 11, 2012

Members Present: Jill Pickett, Chair; Suzanne Kimmel, Vice-Chair; Kathy Tucker, Karen Urbano, Sharon Hale, Ann Halsted, Marty West, Tom Zolot, George Hubert. **Others Present:** Beth Banks, Senior Minister; Stacie Frerichs, Financial Officer; Jack Whitsett, Program Council; Cathy Bleyer, Building Task Force (BTF) Chair; Barbara Bower, ex officio BTF member and Generosity Committee member; Hiram Jackson, 2012-2013 Board; Joyce Takahashi, Secretary to the Board and 2012-2013 Board.

A. Opening Activities

1. Chair Jill Pickett called the meeting to order at 7:03 p.m.
2. Sharon Hale lit the chalice and read two poems written by Reverend Nancy Shaffer.
3. Tom Zolot read the Board Covenant.
4. Approval of the Agenda
The agenda was approved.
5. Congregational Input: The *Davis Enterprise* published an article by Marilu Carter about the UUCD Dedication and Celebration on June 7, 2012.

B. Consent Agenda

The following items were approved. Moved: Ann Halsted. Seconded: Karen Urbano. Passed unanimously.

- Approve Minutes & Highlights for May 14 Board Meeting
- Approve Minutes & Highlights for May 20 Membership Meeting
- Approve acceptance of Gale & Steve Sosnick donation for improvements to Memorial Wall area
- Approve amended Governance Policy
- Approve new Program Council charge
- Affirm email approval of 2012-13 operating budget

C. Discussion and Action items

1. Approve sunset of Building Task Force (BTF) effective June 30, 2012 and letter thanking the members for their special talents and personal sacrifices. The Board approved the fabrication of a plaque to be placed at the building entrance on the anniversary of the dedication of the new Social Hall. Cathy Bleyer has given the archives of the BTF to Bob Young for safekeeping. Barbara Bower said that it was a pleasure to work with our many volunteers during the building process. Moved: Karen Urbano. Seconded: Sharon Hale. Approved unanimously.
2. Approve General Assembly (GA) delegates: There are two delegates for every one hundred members of a congregation. Karen Urbano recommended the following individuals to serve as official delegates to the GA 2012: Marty West, Tom Zolot, Steve Burns, Stephanie Klose, Judy Moores, Ramon Urbano; Pat Moore-Pickett, alternate. Beth Banks is an automatic delegate as clergy. Moved: Kathy Tucker. Seconded: George Hubert. Approved unanimously.
3. Approve Human Resources (HR) Team Charge (approved by the Board on October 13, 2008 and revised on June 11, 2012): Moved: Suzanne Kimmel. Seconded: Ann Halsted. Approved unanimously
4. Approve Jane Kiser as new HR Chair, Al Harrison as HR Team member: Moved: Sharon Hale. Seconded; Karen Urbano. Approved unanimously.
5. Senior Minister Report: Beth Banks announced that in the past month several members have accepted the following key leadership positions: Kathy Coulter, Operations Co-chair with Cathy Bleyer; Virginia Thigpen, Chair, Facilities Use and Maintenance Committee; Mari Perla, Chair, Membership Committee.

D. New Business

1. Approval of new leadership:

Cathy Bleyer and Kathy Coulter: Operations Co-chairs. Moved: Ann Halsted. Seconded: Tom Zolot. Approved unanimously.

Virginia Thigpen: Chair, Facilities Use and Maintenance Committee. Moved: Ann Halsted. Seconded: Marty West. Approved unanimously.

Mari Perla: Chair, Membership Committee. Moved: Karen Urbano. Seconded: Sharon Hale. Approved unanimously.

Jim Coulter and Laura Sandage: Co-chairs, Adult Religious Exploration Committee. Moved: Kathy Tucker. Seconded: Marty West. Approved unanimously.

Jessie Chabot: Chair, Children and Youth Religious Exploration (CYRE) Council. Moved: Tom Zolot. Seconded: Suzanne Kimmel. Approved unanimously.

Linda Magrum and Gail Jankowski: Co-chairs, Landscape and Grounds Committee. Moved: Ann Halsted. Seconded: Marty West. Approved unanimously.

2. Rich Bradley recommended in his BTF Financing Update (June 3, 2012) that we not borrow the remaining \$15,000 of loan funds available from First Northern Bank. The Board voted to accept his recommendation. Moved: Ann Halsted. Seconded: Tom Zolot. Approved unanimously.

2. GA Banner: Karen Urbano reported that Peg Rutger has designed and is making a banner based on her stained glass window, "phoenix", in the sanctuary.

Break A basket of birthday gifts from members of the Board was presented to Beth Banks.

E. Financial Update 1. Stacie Frerichs stated that the current budget is "on track" and well-balanced and that the pledges are ahead of schedule.

2. If there is any "carry-over" available from 2011-2012 operating budget, the Finance Committee will make recommendations to the Senior Minister and the Board.

3. Our expenses for the new year are estimates because of unknown costs of utilities and maintenance of the new building.

4. The cash in the UUCD Endowment Fund was transferred to UU Common Endowment Fund (UUCEF) last month. We were unable to transfer the bonds because the UUCEF doesn't accept them. The bonds must be sold and the money transferred to the UUCEF. The Board decided we should offer the bonds for sale and make a decision on whether to sell now based on what bids are offered.

5. Stacie and the Finance Committee will formulate a year-long work plan. She would like to send the Board an overview memo, rather than attending all Board meetings. She is planning a mid-year review. A special board meeting may be scheduled to discuss preparation of the annual operating budget.

5. The Operations Co-chairs and the Office Administrator will be asked to look into possible cost-savings by changing the telephone system now, rather than waiting until the system fails.

6. Stewardship Proposal from George (Bud) Swank: At Beth Banks's invitation, Bud Swank has submitted a proposal for consulting services to assist the congregation in the stewardship growth. After much discussion, the Board agreed that stewardship support is desirable and asked Beth Banks and Suzanne Kimmel to explore further refinements of the proposal with Bud Swank.

F. Transition of Board Members: Jill Pickett and Suzanne Kimmel said that this phenomenal Board met challenges, one after another. Continuing Board members gave tributes to each of the departing Board members: Tom Zolot, Kathy Tucker, Sharon Hale, and Chair Jill Pickett.

G. Closing Activities 1. The next Board meeting will be 7:00 p.m. August 13, 2012.

2. Sign-ups for Security and Cash Counting will be done on line.

3. Timekeeper and evaluator: Tom Zolot

4. Beth Banks read a poem by Nancy Shaffer.

The meeting was adjourned at 9:35 p.m.

Joyce Takahashi, Secretary to the Board.