

**Unitarian Universalist Church of Davis**  
**Minutes of Board of Trustees Meeting**  
**May 14, 2012**

**Members Present:** Jill Pickett, Chair; Suzanne Kimmel, Vice-Chair; Kathy Tucker, Karen Urbano, Sharon Hale, Ann Halsted, Marty West, George Hubert. **Others Present:** Beth Banks, Senior Minister; Jack Whitsett, Program Council; Cathy Bleyer, Building Task Force Chair; Julie Harlow, Interfaith Rotating Winter Shelter (IRWS) Co-Chair; Joyce Takahashi, Secretary to the Board.  
**Members Absent:** Tom Zolot.

A. Opening Activities

1. Chair Jill Pickett called the meeting to order at 7:03 p.m.
2. Suzanne Kimmel lit the chalice.
3. Each Board member read a personal covenant, composed at the start of the year.
4. Approval of the Agenda  
The agenda was approved.
5. There was no congregational input.

B. Consent Agenda

The Minutes and Highlights of the April 9, 2012 meeting were approved. Moved: Marty West. Seconded: Sharon Hale. Passed unanimously.

C. Discussion and Action items

1. Interfaith Rotating Winter Shelter (IRWS): The Interfaith Rotating Winter Shelter of Davis (IRWS) is a community based-effort enabling member congregations to provide cold-weather shelter and hospitality on a rotating basis to persons who are homeless in the Davis community. Co-chair Julie Harlow explained that churches will sign up to host the IRWS for one-week blocks of time from December 2, 2012 to March 16, 2013. Only two weeks are currently open for hosting, December 2-8, 2012 and January 6-12, 2013. The host church would provide the dormitory space from roughly 5:30 p.m. until 7:00 a.m., transportation from and to the Friend's Meeting House, dinner, and "overnight" couples or teams from which at least one person is awake during the night. UCD interns and staff from the IRWS will provide assistance. Drugs and alcohol are not allowed on the premises. A safe smoking area must be approved by the Fire Marshal, and monitored by the volunteers. The Board agreed to let Julie know of their decision before June.
2. Cathy Bleyer of the Building Task Force expressed her thanks to the Board for their support during the entire building period.
3. Board Policies Task Force Status: Ann Halsted submitted a timeline for policies to be developed for Board review between now and October 2012. In addition, Ann will prepare a Program Council Charge and Marty will update the Human Resources Team Charge for discussion at the June Board meeting.
4. Membership Meeting Planning: Karen and Sharon will check in the members using the lists prepared by Mandy Dawn. Suzanne and Ann will count votes, whether by hand or paper. The Membership Meeting minutes from the May 22, 2011 and December 4, 2011 will be available on the website, and Mandy Dawn will prepare 90 copies of the ballot/agenda and fewer copies of the budget.

Board members will provide sandwiches, fruit, cheese, crackers and juice. George will be unable to attend.

5. Review of Long Range Planning: Board members reviewed the April 2005 ten-year recommendations of the Long Range Task Force. Almost all of the recommendations have been met, or exceeded. The Board expressed appreciation for the foresight and work of the members of the Long Range Planning Task Force. The Task Force members were Robin Datel, Chair, Ray Coppock, Jeff Lefkoff, Gale Sosnick, Sandra Spelliscy and Virginia Thigpen.

4. Gathered Here Update: The summary of the April 18 Gathered Here event will be valuable in assessing our future goals and developing a new Vision Statement. The Board reviewed our 2006-11 Vision Statement and concluded that many of our goals for expanded space have been accomplished but that much remains to be done in the areas of generosity, staffing, and social justice. At Gathered Here, 86 participants wanted a shift in focus to social justice (including Green Sanctuary). Robert Latham, Interim District Executive of PCD-UUA, will lead the Board in examining our Mission Statement and developing a new Vision Statement at the August 10-12 Board Retreat. The Committee on Ministry will develop a revised covenant of member relations.

7. "Sunset" BTF in June – Jack said that the well pump and the sound system in the meeting house were two remaining problems, which might have to be handled by the operations team after the official "sunset" of the BTF. George and Ann will look into ways that the work of the BTF, Capital Campaign and Facilities Finance Team can be recognized at the service on June 17, 2012, Father's Day.

8. Program Council (PC): The next meeting will be at 7:15 p.m., May 21 in the library to share joys and concerns of the year as a whole. The first meeting of the 2012-3 year will be September 24 (the fourth Monday of the month).

#### D. Break

#### E. Governance and Monitoring

1. Financial Update: Jill will get an updated budget from Stacie for Board's approval before the Membership Meeting, May 20.

2. 2012-2013 Operating Budget, feedback from Congregation: Sharon reported that the conversations showed a lot of thought on the part of the congregation. Jessie Chabot and Lisa Oakes have volunteered to organize a November auction.

#### F. New Business

1. Suzanne will announce the search for a new secretary to the Board in the next *Weekly Bulletin*.

2. Sharon will send an ad for planned giving to Jill and Joyce, to be printed alongside the agenda at the membership meeting.

3. Endowment Fund: The chair has signed the authorization for the transfer of \$80,000 in our endowment to our UU Common Endowment Fund account.

4. Selection of Committee Chairs: The committee chairs are approved at the same time the committee charges are approved by the Board.

5. Feedback on the Staff, Operations, and ARTT reports: The chair made several specific comments of approval on Beth's report, especially pertaining to creative programming with Kate using the new building. She praised the work of the new transitional Operations Team and credited the ARTT for

programs which increase our awareness of issues of diversity as expressed by the congregation in "Gathered Here".

6. The annual reports from church groups will be due on July 1, 2012, with the final report to be issued August 1.

#### G. Closing Activities

1. Review next Board meeting agenda and calendar: The Board approved hosting the IRWS, January 6-12. Moved: George. Seconded: Sharon. Approved: seven in favor; one against. The IRWS will be the subject of an informational meeting or the topic of a Sunday service.

2. Timekeeper and evaluator: Marty West

3. Beth Banks gave a closing reading.

The meeting was adjourned at 9:07 p.m.

Joyce Takahashi, Secretary to the Board.