

Unitarian Universalist Church of Davis; Minutes of Board of Trustees Meeting March 12, 2012

Members Present: Jill Pickett, Chair; Suzanne Kimmel, Vice-Chair; Kathy Tucker, George Hubert, Karen Urbano, Sharon Hale, Ann Halsted, Marty West, Tom Zolot. **Others Present:** Beth Banks, Senior Minister; Jack Whitsett, Program Council; John Mitchell, Generosity; Jim Coulter, Board Policies Task Force; Joyce Takahashi, Secretary to the Board.

A. Opening Activities

1. Chair Jill Pickett called the meeting to order at 7:05 p.m.
2. Marty West lit the chalice and read a selection by James Luther Adams
3. Jill Pickett read the Board Covenant.
4. Approval of the Agenda
Approve addition to the consent agenda of the donation of their piano by Bill and Ruth Hall. Moved: Ann Halsted. Seconded: Marty West. Passed unanimously.
5. There was no congregational input.

B. Consent Agenda

The Minutes and Highlights of the February 13, 2012 meeting and acceptance of the piano donation were approved. Moved: Marty West. Seconded: Sharon Hale. Passed unanimously.

C. Governance and Monitoring

Financial Update: Stacie Frerichs had sent the Board the Monthly Financial Statements, but was unable to attend the meeting. Jill Pickett will contact Stacie and ask her to meet with the Board sometime before the next Board meeting to review the 2012-2013 Budget.

D. Discussion and Action items

1. Generosity Committee update: John Mitchell reported that, thus far, we have raised \$402,340 from 207 pledges. Last year's operating budget included \$416,100 in pledge income. Because our building payments begin later this year, we need to raise 5% more than we received last year.
2. Safe Congregations Query: The Board Policies Task Force is working with the Children and Youth Religious Council (CYRE) and the Committee on Ministry (CoM) to develop the Board's Safe Congregations Policy. The committee will also review UUA and Church Mutual Insurance Company resources.
3. Leadership Charges Policy: Early in each fiscal year, Leadership Groups will be reminded to update their Charges, including their chairs, for approval by the Board. Moved: Tom Zolot. Seconded: Marty West. Passed unanimously.
4. Gathered Here Update: Beth Banks urges participants to arrive promptly at 9:30 a.m. on March 24. The Campus Ministry will provide the lunch for donations. Testimonials and Frank Roe photos from preliminary interviews are being displayed on easels in March.
5. Nominating Committee Update: Suzanne Kimmel has nearly completed the slate of candidates to be presented at the Membership Meeting. The Board discussed ways to achieve balanced representation by the diverse demographic groups within the Church.

6. Building Update: In response to the March 12, 2012 letter from Cathy Bleyer, Chair of the Building Task Force (BTF), the Board agreed to end the BTF whenever the Task Force declares their work completed. The Board referred the following tasks to the new Facilities Use Committee: the naming of spaces, the assigning of the use of spaces, the selection of permanent religious/art symbols, the policy on default furniture/items out in the Social Hall during the week, the inventory of appliances, furniture via a bar code system as has been suggested by our bookkeeper.

7. Easter Weekend Update: Jill Pickett will send this update by email.

8. Board Retreat and Leadership Training: The date of the board retreat will be determined after checking with George Hubert's parents, who have graciously invited the Board to use their cabin, and Beth Banks. Both 2011-2 and 2012-13 Board members will participate in the Leadership training session from 9:30-12:00 noon on June 2, in the new meeting room.

9. Delegates for District and General Assembly: Karen Urbano is coordinating Delegate Lists for the District Assembly and General Assembly.

10. Program Council (PC): The PC will meet at 7:15 p.m., March 26 in the library. Virginia Thigpen will give a tour of the new space, describe in more detail the use of the facilities

E. New Business

1. Security: Board members were reminded of their responsibilities for security. Spots were open on the April calendar. Kathy Tucker will create an improved system to make sure all services are covered and that a reminder is sent.

2. Offering: Is the counting, logging and securing of the offering restricted to members of the Board? Who else can help? Further discussion is needed.

3. Gathered Here Photos and Testimonials, Sunday, March 18: They will be mounted on their easels by Jill Pickett and Jodie Buschman will be asked to take them down after the 11:15 service.

4. Rental Rates and Deposits: The Facilities Use Committee submitted a list of rental rates and deposits based on our current rates and rates charged by other churches for similar spaces. Members and pledging friends would pay 50% of standard rates. Approval of Rental Rates and Deposits: Moved: Jill Pickett. Seconded: Karen Urbano. Passed: unanimously.

F. Closing Activities

1. Review next Board meeting agenda and calendar:

a. Chalice lighting/reflection: Suzanne Kimmel

b. Covenant and Time Keeper: Sharon Hale

c. Plan formal recognition for the Building Task Force in May, or when role of BTF is ended.

d. Plan Membership Meeting, May 20, 2012.

e. Approve new Leadership Charges.

2. Jill Pickett evaluated the meeting.

3. Beth Banks gave a closing reading.

The meeting ended at 9:35 p.m.

Joyce Takahashi, Secretary to the Board.