

**Unitarian Universalist Church of Davis**  
**Minutes of Board of Trustees Meeting**  
**February 13, 2012**

**Members Present:** Jill Pickett, Chair; Suzanne Kimmel, Vice-Chair; Kathy Tucker, George Hubert, Karen Urbano, Sharon Hale, Ann Halsted, Marty West, Tom Zolot. **Others Present:** Beth Banks, Senior Minister; Jack Whitsett, Program Council; Stacie Frerichs, Financial Officer; Chris Beck, Adult Religious Exploration (ARE); Autumn Labbe-Renault, Children and Youth RE Council (CYRE); Joyce Takahashi, Secretary to the Board.

A. Opening Activities

1. Chair Jill Pickett called the meeting to order at 7:10 p.m.
2. Jill Pickett lit the chalice and read her personal reflection
3. Tom Zolot read Member to Member from the Covenant of Right Relations
4. Approval of the Agenda
  - a. In the interest of time, the following items on the agenda will be transferred to next month's agenda: Leadership Group Charges Policy, Safe Congregations Policy. The Nominating Committee Update will be circulated by email.
  - b. An amended list of attachments was distributed.
5. There was no congregational input.

B. Consent Agenda

1. The Minutes and Highlights of the January 9, 1012 meeting, the amendment to the Organization Chart to add the Music Advisory Group (MAG), and Leadership Group Charges for the Celebration of Life Committee and the Campus Ministry Committee were approved. The Green Sanctuary (GS) Charge, was provisionally approved; item #7 under goals will be reworded by Ann Halsted after consultation with the GS Committee. Moved: Karen Urbano. Seconded: Ann Halsted. Passed unanimously.
2. The group was reminded that items on the Consent Agenda should not require any discussion at the meeting. Any discussion should occur via conversation or by email.

C. Governance and Monitoring: Financial Update

1. Stacie Frerichs reported that when credit cards are used to make contributions, a 3% fee goes to the credit card company. The Board will no longer permit contributions by credit card, but will continue to permit payments by debit cards provided that the fee is less than or equal to 1%. Moved: Marty West. Seconded: Suzanne Kimmel. Passed unanimously.

The Chair will ask the Office Administrator to delete the credit card option from the website.
2. Financial information given to the Board will be accessible to the members of the congregation, thus there is no need for passwords to open the documents.
3. The December Financial Report is going to be amended to include further data.
4. Stacie Frerichs will be available on selected Sundays between services to discuss church financial matters with members of the congregation.

D. Conversation with Religious Exploration (RE) and the Board

1. ARE (Chris Beck): The ARE series after Sunday services encourage deeper thought about the monthly church themes. Upcoming programs are March 11, Dharma talk with Richard Darsie and April 1, discussion of the Campus Community book
2. CYRE (Autumn Labbe-Renault):
  - a. The First Sunday Intergenerational services have been successful in connecting the worship in the Sanctuary with the Sunday RE in the Bridgehouse.
  - b. By utilizing team teaching for extended periods of time, Sunday RE has provided better continuity within their courses.
  - c. During construction, Sunday RE has been greeting families at the welcome table rather than at the Bridgehouse, with the result that new families feel more welcome and are coming back.
3. Our Whole Lives (OWL) (George Hubert): OWL is lifespan, age appropriate sexuality education that helps participants make informed and responsible decisions about their sexual health and behavior
4. Campus Ministry (CM) and Young Adults (YA), MUUGs (Tom Zolot): Although these UU communities may not participate in Sunday services regularly, they use UU values to build skills and to become empowered.

#### E. Discussion and Action Items

1. Facilities Use Policy: Marty West reviewed the policy; it was approved. Moved: Kathy Tucker. Seconded: George Hubert. Passed unanimously.
2. Facilities Use Committee Charge: The charge that Marty West and Ann Halsted will recruit from a list of potential committee members was approved. Moved: Tom Zolot. Seconded: Karen Urbano. Passed unanimously.
3. Proposal to increase Church Mutual Insurance coverage: Ann Halsted reported that the annual increase in cost would be \$2000 or less to add coverage for our new space and its contents, for rebuilding to code if a structure is demolished, and for liquor liability. Moved: Sharon Hale. Seconded: Marty West. Passed unanimously.
4. Gathered Here update: Beth Banks said the process has been introduced and planning for the March 24 event continues with Rev. Jeanelyse Doran Adams, the Pacific Central District (PCD) Director of Congregational Service.
5. Senior Minister Letter of Agreement: The Board approved the letter dated February 13, 2012. Moved: Ann Halsted. Seconded: Tom Zolot. Passed unanimously.  
Chair Jill Pickett and Senior Minister Beth Banks signed the letter.
6. PG&E Time Varying Pricing: The Facility Use Committee will consider the tiered rates in proposing the rental rates, especially during the summer months, to the Board.
7. Program Council (PC) Update: Jack Whitsett reported improved attendance and energy at the last meeting. The next PC meeting will be in the library at 7:15 p.m., March 26.

#### F. New Business

1. Karen Urbano reported that the PCD will have openings on its Board next year. The UUA is not raising its Annual Program Fund fair share next year.
2. Suzanne Kimmel, Sharon Hale, Marty West and Tom Zolot offered to bring their cell phones and participate in the Generosity Committee's phone bank at Steve Burns's residence at 7:15 p.m. on Monday, February 27.

#### G. Closing Activities

1. Review next Board meeting agenda and calendar:

- a. Schedule Board orientation for new Board members
  - b. Schedule Board Retreat: request to avoid the 2<sup>nd</sup> weekend in August
  - c. Leadership Group Charge Policy
  - d. Safe Congregations Policy
2. Tom Zolot evaluated the meeting.
  3. Beth Banks gave a closing reading.

The meeting ended at 9:11 p.m.

Joyce Takahashi, Secretary to the Board.