

Unitarian Universalist Church of Davis: Minutes of Board of Trustees Meeting, Jan 9, 2012

Members Present: Jill Pickett, Chair; Suzanne Kimmel, Vice-Chair; Kathy Tucker, George Hubert, Karen Urbano, Sharon Hale, Ann Halsted, Marty West, Tom Zolot. **Others Present:** Beth Banks, Senior Minister; Jack Whitsett, Program Council; Stacie Frerichs, Financial Officer; Joyce Takahashi, Secretary to the Board.

A. Opening Activities

1. Chair Jill Pickett called the meeting to order at 7:05 p.m.
2. Personal reflection: Ann Halsted.
3. Board Covenant: Marty West.
4. New Business: itemized on a flip chart.
5. Agenda:
 - a. The Agenda was approved as amended to add approval of the chairs and co-chairs of leadership groups at the same time their charges are approved. Moved: Tom Zolot. Seconded: Suzanne Kimmel. Passed: unanimously.
 - b. Beth Banks is asking for reports from committees which come under her administration and those reports will be distributed in board packets.
6. There was no Congregational input.

B. Consent Agenda

1. The minutes and highlights of the December 12, 2011 Board meeting were approved. Moved: Kathy Tucker. Seconded: Karen Urbano. Passed: unanimously

2. 1. The following charges and chairs were approved:

Davis Community Meals (DCM): Kathy Boyajian and Julie Saylor, co-chairs; Internship Committee: Liz King, chair; Music Advisory Committee (MAG) chair, Lyn Parker. The charge for the MAG had been approved on November 14, 2011.

Moved: Kathy Tucker. Seconded: Karen Urbano.

The approval of the Campus Ministry charge was postponed because the 1- year terms for all committee members invite discontinuity. Tom Zolot will recommend to the committee that non-student church members serve 3-year terms while students serve 1-year terms.

C. Governance and Monitoring

1. Financial Update: Stacie Frerichs reviewed the November financial statements and the December 15, 2011 minutes of the Finance Team. She will monitor pledges received and report to Beth Banks semiannually. She plans to review the rental contract with Redbud and to solicit budget requests from committees at the January 30 Program Council meeting.

D. Discussion and Action Items

1. Membership Policy: The Church's membership policy spells out Board policies for review of the membership roster to determine 1) our annual certified membership to be reported to the Unitarian Universalist Association and 2) eligibility to vote at Membership meetings. The full policy will be posted on the website.

The Membership Policy was approved as submitted. Moved: Karen Urbano. Seconded, Sharon Hale. Passed: unanimously.

2. **Building Use and Rental Policy:** Marty West and Ann Halsted presented a preliminary draft for a revised building use and rental policy. They recommended the formation of a building use committee to research rental and deposit rates, to coordinate with the Office Administrator in establishing and carrying out building use procedures, and to collaborate with the Green Sanctuary Committee to insure that events reflect our commitment to care for the earth.

3. **Gathered Here process:** The Board and Committee on Ministry (COM) will meet on January 14 from 9:30 a.m. to 1:00 p.m. at Jill Pickett's home to interview each other in pairs. Gathered Here will be introduced at the COM Sunday services on January 29 and this process will culminate with the Gathered Here Summit on Saturday, March 24.

4. **Senior Minister Priorities:** Beth Banks discussed her priorities based on a 60 hour work week as follows: worship and education 30%, leadership development 10%, pastoral care 17%, administration 25%, continuing education and professional support 8%, denominational responsibilities 9%, outreach 1%.

5. **Generosity Update:** Jill Pickett, Beth Banks and Suzanne Kimmel listed the February 11 Give Yourself Away Day activities. The Generosity celebration meal will be a part of the April 7 celebration of our new space.

E. Executive Session

F. New Business

1. **Program Council (PC):** Jack Whitsett said that the minutes of the November 28 PC meeting will be ready shortly. The next PC meeting will be held at 7:15 p.m. on January 30 in the church library.

2. **Celebrate the Space, April 7:** It will be planned by the Board, Building Task Force, RE, Capital Campaign, Office Staff, and Generosity Committee. Kathy Tucker will be the Board representative

3. Conversations with the Board are temporarily suspended due to lack of appropriate space. The Board may be contacted at Board@uudavis.org

4. Several people from UUCD will attend *Transforming the Stories of the 20th Century for the Future* on Saturday, February 4, 2012 from 9:30 am to 4 pm at the UU Church of Berkeley. Information and registration: www.pcd-uua.org/. Kate Raymond is setting up carpooling.

3. Agenda items for February will include these New Business items:

- a. Building Use and Rental Policy
- b. Possibility of solar power
- c. Approval of minor amendment to the Organizational Chart
- d. Policy on leadership charges

G. Closing Activities

1. Timekeeper Marty West noted that the some items on the agenda took longer than anticipated.
2. Closing Reading: Beth Banks.
3. The meeting adjourned at 9:32 p.m.

Joyce Takahashi, Secretary to the Board