

Unitarian Universalist Church of Davis: Minutes of Board of Trustees Meeting November 14, 2011

Members Present: Jill Pickett, President; Suzanne Kimmel, Vice-President; Kathy Tucker, George Hubert, Karen Urbano, Tom Zolot, Sharon Hale, Ann Halsted. **Member Absent:** Marty West. **Others Present:** Beth Banks, Senior Minister; Jack Whitsett, Program Council; John Mitchell, Generosity Committee Co-Chair; Stacie Frerichs, Financial Officer; Joyce Takahashi, Secretary to the Board.

A. Opening Activities

1. President Jill Pickett called the meeting to order at 7:00 p.m..
2. Suzanne Kimmel lit the chalice and read a personal reflection.
3. Ann Halsted read the Board Covenant.
3. The agenda was approved. New Business was itemized on a flip chart.
4. There was no Congregational input.

B. Consent Agenda

1. The minutes and highlights of the October 10, 2011 Board meeting were approved with the substitution of the link http://www.uudavis.org/PDFs/OrganizationalStructure2011_10.pdf for the "xxx" in the Highlights .

Moved: Kathy Tucker. Seconded: Ann Halsted. Passed unanimously

2. The appointment of Stacie Frerichs to a three-year term as Financial Officer, beginning November 1, 2011, was approved.

Moved: Karen Urbano. Seconded: Sharon Hale. Passed unanimously

3. The Absentee Voting Policy (Govern-Policy=Absentee Voting_111411.pdf) was approved.

Moved: Suzanne Kimmel. Seconded: George Hubert. Passed unanimously.

C. Discussion and Action Items

1. Generosity action plan: John Mitchell, Co-chair of the Generosity Committee reported that the giving drive, *Building for Our Future*, will be launched with a mailing and tabling on about February 1, 2012. The brochure will consist of Frequently Asked Questions and statements from the ministers, staff and the Board. The Board statement for the brochure is due in December. Tom Zolot said that the young adults are more likely to join in if the drive had momentum. Testimonials might be added with an insert. Board members are invited to participate in a "phone bank" in March. Other members of the Generosity Committee are Co-chair Mark Tebbutt, Barbara Bower, Rich Bradley, Steve Burns, Bill Chace, Stefan Harvey, Neil Rutger, Donna Sachs, Susan Steinbach. Board rep: Suzanne Kimmel.

2. Presentation of Charges: Of the seven charges submitted, the Board decided that two of them, The Other Voice and the Dance Choir, although not "leadership groups," should be endorsed. The Music Advisory Group charge was approved.

Moved: Jill Pickett. Seconded: Kathy Tucker. Passed unanimously.

Other charges will be critiqued by Board members in advance and submitted for discussion or approval at future meetings.

It was suggested that charges should be reviewed annually each Fall. Remaining questions: Should the Board establish a policy on leadership group charges? Should approved charges be posted -- with contact information redacted -- on the website?

Tom Zolot will send reminders to those Leadership Committees which have yet to submit their charges.

3. Planned Giving: The agreement between UUCD and the UUA authorizing the investment of our endowment funds in the UU Common Endowment Fund was signed by President Jill Pickett, Financial Officer Stacie Frerichs and Board Secretary Joyce Takahashi.

4. Gathered Here: Summit at UUCD, Saturday, March 24. Through a process of 1:1 interviews, small groups and large “summit” events, Gathered Here builds community and functions to crystallize the shared vision of a congregation. Jill Pickett, Suzanne Kimmel, Kate Raymond and Beth Banks have already met with Jeanelyse Doran Adams, Pacific Central District (PCD) Director of Congregational Services, about our participation. Jill, Suzanne, Beth, Robin Datel, Tom Zolot and Karen Urbano and will meet with Jeanelyse before the next Board meeting to brainstorm ways we can use this program to vision our congregation’s future.

5. PCD Small Grants/Chalice Lighters: Karen Urbano stated that if we apply for a PCD Small Grant, we might lose our eligibility for the larger Chalice Lighter’s Grants of \$10,000-20,000. She distributed Chalice Lighters brochures and suggested that more church members should make Chalice Lighter pledges so that the UUCD might qualify for the larger grants. Karen Urbano will forward the PCD form and ask Mandy Dawn to write an article about Chalice Lighters for the *Weekly Bulletin*. PCD link will be given for more information.

Break: 8:15-8:20 p.m.

E. Governance and Monitoring: Financial Update

Jill Pickett will send two financial documents (BS vs Last Year-Sept 11 and Budget vs Actual-Sept 11) to Board members as soon as possible. Stacie Frerich reminded the Board that much of the budget is fixed and that the remainder should be allocated with deliberate vision. In the future, the Financial Update will be discussed earlier in the meeting in consideration of Stacie’s schedule.

F. New Business

1. New Member Ceremony, November 20: Beth Banks asked the Board members to meet the new members at the signing of the membership book in her office prior to the 11:15 service.

2. Program Council: Jack Whitsett invited all to attend the next meeting in the library at 7:15 p.m., November 28.

3. Bylaws Motion: change the 2011 Bylaws Draft as follows:

Replace the second sentence in Article 5(b) “Other Membership Meetings,” which reads: *The Board shall call a membership meeting upon receiving a written request signed by fifty members who are eligible to vote.* with the second (slightly edited) sentence from Article 5.2 of our current Bylaws: *The Board shall call a membership meeting upon receiving a written request signed by ten percent of members who are eligible to vote.*

Add the following sentence to Section 5(h) Voting: *Proxy voting is not permitted*

Moved: Ann Halsted. Seconded: George Hubert. Passed Unanimously

4. Nominating Committee: Chair Suzanne Kimmel reported that they are meeting to focus initially on candidates for Operations Co-chairs.

5. December 4 Membership Meeting 12:30pm, Sanctuary. The Board will ask for an up- or-down vote on adopting amended Bylaws.

6. BTF Furniture Study Group is to meet on Saturday, November 19.

7. Response to Staff/Financial Reports: Question for Kate Raymond, “Parents pay for special classes, but are they paying for regular RE?”

8. Responses to Taste the Space: “I loved it.” “If it happened once a month, I’d be part of it.” “Community kids came.” Participants of all generations were among the first to step over the threshold to our new space to enjoy “Junky’s Last Stand,” a funny Nature’s Theater play and engage in origami, quilting, dancing, and face painting.

G. Closing Activities

1. Closing Reading: Suzanne Kimmel read the selection chosen by Beth Banks.

2. The meeting adjourned at 9:15 p.m.

Respectfully submitted, Joyce Takahashi

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